BOWDEN

Town of Bowden - Regular Council Meeting

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 - 20th Avenue, Bowden,
on **Monday, November 9th, 2026, 7:00 PM**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 PM.

PRESENT	Mayor	Laurie Miller
	Deputy Mayor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CAO	Christiaan Liebenberg (Recorder)
	STARS	Jackie Seely Delegate (Virtual)

1.a Land Acknowledgement.

We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

2.a Agenda.

Motion 2.a
MOVED by Deputy Mayor Randy Brown that Council adopt the agenda for the November 9th, 2026, Regular Council Meeting as presented and printed.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (October 26th, 2026).

Motion 3.a
MOVED by Councillor Carol Pion that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of October 26th, 2026.

CARRIED

3.b Organizational Council Meeting (October 26th, 2026).

Motion 3.b
MOVED by Councillor Amanda Peffers that Council adopt the minutes, as presented and printed, for the Organizational Council Meeting of October 26th, 2026.

CARRIED

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a STARS (Virtual Teams).

Motion 5.a
MOVED by Councillor Marietta Tuckwell that Council receive the verbal presentation from STARS as information.

CARRIED

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action.

Motion 6.a
MOVED by Councillor Amanda Peffers that Council accepts the Council Resolutions Follow Up Action Report as information with the following amendment: remove Brownlee Law Item.

CARRIED

6.b Key Dates.

Motion 6.b
MOVED by Councillor Cam Morrison that Council accepts agenda item 6.b Key Dates as information with the following amendment(s): add FCSSAA Conference Nov 25-27; December 11th SRD 9AM and Igloo Days same day.

CARRIED

7. BYLAWS & POLICIES

7.a Elected Official's Remuneration, Benefits & Expenses Policy (05 / 2024). (Information).

Motion 7.a
MOVED by Deputy Mayor Randy Brown that Council table the Elected Official's Remuneration, Benefits & Expenses Policy 05-2024 and direct Administration to do research on expenses relating to Deputy Mayor Honorarium, Mileage and all Meal costs.

CARRIED

8. NEW BUSINESS

8.a Bowden Golf Advertising Renewal = $850 (2027-2029).

Motion 8.a
MOVED by Councillor Carol Pion that Council receive, accept and approve a new Town of Bowden Hole sign as part of the Bowden Golf advertising renewal for another 3-year term in the amount of $850.00

CARRIED

8.b 2027-2030 Municipal Services Agreement Red Deer County (for Review).

Motion 8.b
MOVED by Councillor Ryan Howlett that Council receive, accept and approve the 2027-2030 Municipal Services Agreement (to provide planning, development and safety codes services) with Red Deer County as presented in writing by Red Deer County Planning & Development.

CARRIED

9. FINANCIAL

9.a (i) YTD Financials & (ii) Audit 2026 Engagement.

Motion 9.a
MOVED by Councillor Ryan Howlett that Council direct Administration to research the cost of additional streetlights in and around the Bowden Museum location.

CARRIED

Motion 9.a (i)
MOVED by Councillor Cam Morrison that Council receive, accept and approve the YTD Financials (Revenue and Expenses October 31st, 2026) as presented in writing by Finance.

CARRIED

Motion 9.a (ii)
MOVED by Councillor Carol Pion that Council receive, accept and approve the Audit Engagement Letter and Financial Information Return Letter for the 2026 Audit as presented in writing by BDO Canada LLP.

CARRIED

10. CORRESPONDENCE

10.a CAEP Fall General Meeting November 18th.
(email received October 15th, 2026).

10.b Chinook's Edge School Division Dinner invite for November 24th.
(email received September 23rd, 2026).

10.c CAEP members Announcement October 27th, 2026.
(email October 27th, 2026).

10.d CSED Board Highlights October 27th, 2026.
(email November 2nd, 2026).

10.e Double T Percherons Wagon Rides Liability Waiver.
(email October 23rd, 2026).

Motion 10.a
MOVED by Deputy Mayor Randy Brown that Council accept correspondence items 10.a to 10.d presented as information.

CARRIED

Motion 10.e
MOVED by Councillor Amanda Peffers that Council receive, accept and approve the liability waiver from Double T Percherons (received October 23rd, 2026) to supply 2 teams and wagons with teamsters for December 11th,2026 and Council authorize the mayor sign the waiver.

CARRIED

11. REPORTS

11.a CAO's Report.

Motion 11.a
MOVED by Councillor Ryan Howlett that Council accepts the submitted CAO report as information.

CARRIED

11.b Council Committee Reports: October 2026.

Motion 11.b
MOVED by Councillor Amanda Peffers that Council accept all the Committee Reports: October 2026 as submitted for information.

CARRIED

12. CLOSED SESSION - ATIA ss.29 Advice from Officials & ss.19 Business Interests of a Third Party.

12.a Land Matters: 105 - 34213 Hwy 2A.

Motion 12.a (i)
MOVED by Councillor Cam Morrison that Council moves into closed session at 8:34 PM.

CARRIED

Motion 12.a (ii)
MOVED by Councillor Ryan Howlett that Council returns to open session at 9:10 PM.

CARRIED

Motion 12.a (iii)
MOVED by Deputy Mayor Randy Brown that Council accepts the written correspondence regarding 105 - 34213 Hwy 2A as information.

CARRIED

12.b Lions Club Christmas Hamper Donation 2026 = $500.00.

Motion 12.b
MOVED by Councillor Ryan Howlett that Council receive, accept and approve a $500 donation for the Lions Club Christmas Hamper Program 2026.

CARRIED

13. ADJOURNMENT

Motion 13
MOVED by Councillor Carol Pion at 9:11 PM to adjourn the meeting. **CARRIED**

Minutes signed by:

Mayor
Laurie Miller

CAO
Christiaan Liebenberg