



**Town of Bowden – Special Council Meeting
held on Tuesday 20 February 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Sandy Gamble	
	Councillor	Paul Webb	(arrived at 7:09pm)
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Wayne Milaney	
	Councillor	Marie Flowers	

ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Sandy Gamble that Council adopts the minutes as presented for the Regular Council Meeting of January 22, 2024.

MOTION CARRIED UNANIMOUSLY

Motion 3.b.

Moved by Councillor Deb Coombes that Council adopts the minutes as presented for the Regular Council Meeting of February 12, 2024.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on the Bowden Hotel.

Agenda item 6.b Urban Hen Pilot Program

During the RCM of January 22, 2024, Council requested that Administration submit a formal licencing agreement and application form for the proposed Urban Hen Pilot Program for Council's further review and consideration.

Administration provided Council with 2 draft documents for approval namely:

- i. Urban Hen Pilot Program Agreement,
- ii. Urban Hen Licence Application Form.

These documents together formalise the process for the introduction of an urban hen pilot program.

Administration recommended that the Urban Hen Pilot Program be implemented for a trial period of 12 months in accordance with the terms and conditions as presented within the submitted documentation.

Motion 6.a

Moved by Councillor Randy Brown that Council approves the introduction of an Urban Hen Pilot Program to be run for a period of one year in accordance with the terms and conditions set out within the Urban Hen Pilot Program Agreement and the Urban Hen Licence Application Form, as submitted to Council, with a start date to commence sometime in 2024 (tbc) subject to all of the:

- i. licencing conditions being met,
- ii. preliminary program administrative tasks being completed and implemented.

This motion was defeated on a tied vote.

MOTION DEFEATED

Agenda item 6.c Negative Motions re: Motion 8.b RCM 22 Jan 2024.

Council debated whether the motion made during the RCM of 22 January was deemed to be a negative motion and therefore an irregularity of procedure.

Administration provided Council with information on the procedural rules of order governing meetings.

Council debated the matter.

Motion 6.b

Moved by Councillor Marie Flowers that Council accepts the matter of negative motions as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

No item submitted.

8. NEW BUSINESS**Agenda item 8.a Political Parties in Municipal Elections**

Administration provided Council with the results of a survey conducted for Alberta Municipalities to determine opinion on whether municipal candidates should be members of a political party.

Motion 8.a

Moved by Councillor Sandy Gamble that Council accepts the submitted report as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

Agenda item 9.a Operating Budget (6th draft)

CAO Rudy Friesen provided Council with an overview of the sixth draft of the 2024 Operating Budget highlighting the changes made to the previously submitted draft.

The budget as presented to Council was not balanced.

Administration proposed that the surplus of \$37752.71 be transferred to Contingency Reserves (8-12-760-01).

Motion 9.a

Moved by Councillor Randy Brown that Council adopts the 2024 Operating Budget as presented and that the surplus amount of \$37752.71 be transferred to the Contingency Reserve Fund.

MOTION CARRIED UNANIMOUSLY

Agenda item 9.b Capital Budget

CAO Rudy Friesen requested that Council approve a request to pass an interim capital budget to allow preparations to commence with regard to three capital infrastructure projects as identified within the RFD submitted to Council.

Motion 9.b

Moved by Councillor Paul Webb that Council adopts a 2024 Interim Capital Budget based on the 2023 Capital Budget for the projects listed in a) to c) of this RFD until such time as the 2024 Capital Budget is passed by Council.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

Agenda item 10.a Letter from Mayor Judy Dahl, Town of Olds

Letter accepted as information.

Agenda item 10.b Letters received from Red Deer County Protective Services

Council was provided with a copy of the November / December / January enforcement contracts.

Motion 10.a

Moved by Councillor Deb Coombes that Council accepts the submitted items of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

Motion 11.a moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

MVRWSC Strategic Planning & Consultation meeting (of January 24, 2024).

MVRWSC Drought Committee Organizational meeting (of February 5, 2024).

Motion 11.b

Moved by Councillor Randy Brown that Council accepts the submitted society and other reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 7:41p.m.

Mayor Robb Stuart called the meeting back to order at 7:46p.m.

12. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 12.a Financial Matters**

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 12.a. Moved by Councillor Deb Coombes 7:46pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b. Moved by Councillor Deb Coombes at 8:45pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

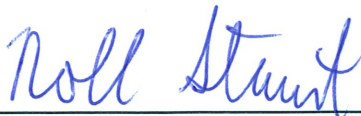
13. MEETING ADJOURNMENT**Motion 13.a**

Moved by Councillor Marie Flowers at 8:46pm to adjourn the meeting.

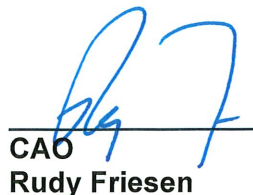
MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen