

**MINUTES**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 - 20<sup>th</sup> Avenue, Bowden,  
on **Monday, August 10<sup>th</sup>, 2026, 7:00 PM**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:00 PM.

|                |            |                                                                                                                 |
|----------------|------------|-----------------------------------------------------------------------------------------------------------------|
| <b>PRESENT</b> | Mayor      | Laurie Miller                                                                                                   |
|                | Councillor | Randy Brown                                                                                                     |
|                | Councillor | Ryan Howlett                                                                                                    |
|                | Councillor | Cam Morrison                                                                                                    |
|                | Councillor | Amanda Peffers                                                                                                  |
|                | Councillor | Carol Pion                                                                                                      |
|                | Councillor | Marietta Tuckwell                                                                                               |
|                | CFO        | Jacqui Molyneux (regrets)                                                                                       |
|                | CAO        | Christiaan Liebenberg (Recorder)                                                                                |
|                | Delegate   | Mark Dyer, Business Development Manager - Alberta Solids<br>Environmental 360 Solutions Ltd. (Virtual - Teams). |

**1.a Land Acknowledgement.**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations - including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations - as well as the homeland of the Métis Nation of Alberta, Region 3. We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA****2.a Agenda.****Motion 2.a**

MOVED by Councillor Randy Brown that Council adopt the agenda for the August 10<sup>th</sup>, 2026, Regular Council Meeting as presented and amended: addition 12.a ATIA section ss.29 CLOSED SESSION: Land.

**CARRIED**

**3. ADOPTION OF PREVIOUS MINUTES****3.a Regular Council Meeting (July 27<sup>th</sup>, 2026).****Motion 3.a**

MOVED by Councillor Carol Pion that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of July 27<sup>th</sup>, 2026.

**CARRIED**

**3.b Special Council Meeting (July 28<sup>th</sup>, 2026).****Motion 3.b**

MOVED by Councillor Marietta Tuckwell that Council adopt the minutes, as presented and printed, for the Special Council Meeting of July 28<sup>th</sup>, 2026.

**CARRIED**

#### 4. PUBLIC HEARING

None scheduled.

#### 5. DELEGATIONS

**5.a** Waste Collection Services/Contract Review RFD 2 (CLOSED SESSION Access to Information Act, ss. 19).

**Motion 5.a (i)**

MOVED by Councillor Marietta Tuckwell at 7:04 PM that Council moves into a closed session to discuss the Waste Collection Cost Review and Service Delivery Options RFD 2.

**CARRIED**

**Motion 5.a. (ii)**

MOVED by Councillor Ryan Howlett that Council returns to open session at 7:49 PM.

**CARRIED**

**Motion 5.a (iii)**

MOVED by Councillor Randy Brown that Council accepts the Waste Collection Cost Review (RFD 2) as information.

**CARRIED**

#### 6. BUSINESS ARISING FROM PREVIOUS MINUTES

**6.a** Council Resolutions Follow-Up Action.

**Motion 6.a**

MOVED by Councillor Amanda Peffers that Council accepts the Council Resolutions Follow Up Action Report as information.

**CARRIED**

**6.b** Key Dates.

**Motion 6.b**

MOVED by Councillor Marietta Tuckwell that Council accepts agenda item 6.b Key Dates as information with the addition of Expanding Horizon's Meeting October 10<sup>th</sup> at 7:00 PM.

**CARRIED**

**6.c** LUB and MDP rewrite / next steps update: August 2026 & Strategic Plan Graphics = \$2,400.00 (excluding GST).

**Motion 6.c (i)**

MOVED by Councillor Cam Morrison that Council accepts agenda item 6.c the Land Use Bylaw and MDP rewrite next steps/August 2026 update as information.

**CARRIED**

**Motion 6.c (ii)**

MOVED by Councillor Carol Pion that Council receive, accept and approve the \$2,400 (excluding GST) cost of having the consultant complete the Strategic Plan Graphics.

**CARRIED**

#### 7. BYLAWS & POLICIES

**7.a** Scent - Free Policy 01-2026 (Drafts presented Review).



**Motion 7.a**

MOVED by Councillor Ryan Howlett that Council accepts as information Draft Scent Free Policy 01-2026 with a recommendation to Administration to revise and edit sample 2 and resubmit with revisions discussed for review at next available Regular Council Meeting.

**CARRIED**

**8. NEW BUSINESS**

**8.a** Red Deer County Regional Funding Study Letter July 28<sup>th</sup>, 2026.

**Motion 8.a**

MOVED by Councillor Randy Brown that Council receive, accept the RDC Regional Funding Letter and direct Administration to draft and submit a letter of support.

**CARRIED**

**8.b** Memorial Benches.

**Motion 8.b**

MOVED by Councillor Amanda Peffers that Council receive the Memorial Benches Submission as information and task Administration to do more research on the bench program.

**CARRIED**

**8.c** Community Showcase September 17<sup>th</sup>, 2026.

**Motion 8.c**

MOVED by Councillor Randy Brown that Council receive, accept and approve the FCSS Community Showcase details for September 17<sup>th</sup>, 2026.

**CARRIED**

**9. FINANCIAL**

**9.a** Utilities: Budget Planning 2027 - Utilities Report & Bowden Pumphouse Server Update.

**Motion 9.a (i)**

MOVED by Councillor Cam Morrison that Council receive and accept the Utilities Report as information.

**CARRIED**

**Motion 9.a (ii)**

MOVED by Councillor Ryan Howlett that Council receive, accept and approve Johnson Controls Option 1 Bowden Pumphouse Controls Server Update = \$39,880.00.

**CARRIED**

**10. CORRESPONDENCE**

**10.a** Trans Northern Pipelines (TNPI) Edition Summer 2026.

**10.b** Red Deer Regional Health Foundation (email & letter July 27<sup>th</sup>, 2026).

**10.c** Red Deer County Inter Rec & Culture Funding = \$141,554.00 (letter July 23<sup>rd</sup>, 2026).

**Motion 10**

MOVED by Councillor Carol Pion that Council accepts all the correspondence presented as information.

**CARRIED**

## 11. REPORTS

### 11.a CAO's Report.

#### Motion 11.a

MOVED by Councillor Marietta Tuckwell that Council accepts the submitted CAO report as information.

**CARRIED**

### 11.b Council Committee Reports.

- i. CAEP Lunch and Learn Sept 9<sup>th</sup>, 2026.
  - shared via email July 24<sup>th</sup>, 2026.
- ii. South Red Deer Regional Waste Commission / SRDRWC July 16<sup>th</sup>, 2026, Meeting.
  - shared via email July 24<sup>th</sup>, 2026.
- iii. Freezie Friday.
  - email August 4<sup>th</sup>, 2026.

#### Motion 11.b

MOVED by Councillor Marietta Tuckwell that Council accept all the Council Committee Reports as submitted for information.

**CARRIED**

### 11.c Society & Other Reports.

- i. Bowden Agricultural Society.
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- ii. Alberta Counsel.
  - Shared Newsletter 253 via email August 4<sup>th</sup>, 2026.
- iii. Parkland Foundation.
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- iv. Rural Development Network.
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- v. Expanding Horizons.
  - July 29<sup>th</sup>, 2026.
- vi. Chinook Edge School Division.
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- vii. FCSS Community Navigator Report: July 2026.
  - email August 5<sup>th</sup>, 2026.
- viii. Bowden Friendship Centre.
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#### Motion 11.c

MOVED by Councillor Randy Brown that Council accept all the submitted society and other reports as information.

**CARRIED**

## 12. CLOSED SESSION

#### Motion 12.a (i)

MOVED by Councillor Randy Brown that Council moves into closed session at 9:23 PM.

**CARRIED**

**Motion 12.a. (ii)**

MOVED by Councillor Carol Pion that Council returns to open session at 9:51 PM.

**CARRIED**

**13. ADJOURNMENT****Motion 13**

MOVED by Councillor Ryan Howlett at 9:51 PM to adjourn the meeting.

**CARRIED**

**Minutes signed by:**

  
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**Mayor**  
**Laurie Miller**

  
\_\_\_\_\_  
**CAO**  
**Christiaan Liebenberg**