



**Town of Bowden – Special Council Meeting
held on Tuesday 18 November 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00pm.

PRESENT

Mayor	Laurie Miller	(Chair)
Councillor	Randy Brown	
Councillor	Ryan Howlett	
Councillor	Cam Morrison	
Councillor	Amanda Peffers	
Councillor	Carol Pion	
Councillor	Marietta Tuckwell	

ADMINISTRATION

CAO

Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. FINANCIAL

Agenda item 3.a Town of Bowden 2026 Operating Budget (1st Draft)

Administration submitted to Council the 1st draft of the 2026 Operating Budget.

Additional briefing notes were provided within the agenda to provide Council with:

- i. an appreciation of the scope and purpose of the budget,
- ii. information on past budgets and past decisions made,
- iii. matters for consideration during future budget deliberations.

In response to general questions raised by Council the CAO stated:

- that an independent audit is performed annually by BDO Canada LLP. Annual Consolidated Financial Statements are produced in accordance with Public Sector Accounting Standards.
- The Town cannot under the Municipal Government Act plan for a deficit. As such, all budgeted revenues must equal budgeted expenditures.
- The budget must be prepared on a financially viable basis. The 2025 final year-end results will be referenced to assist in achieving a viable & balanced budget.
- There are many factors that prevent the budget being prepared prior to December 31, 2025.
- There will be a requirement for Council to adopt (by resolution) an Interim Budget for 2026 during the RCM of December 22, 2025.

Motion 3.a

Moved by Councillor Marietta Tuckwell that Council instructs Administration to make further amendments to the first draft of the 2026 Operating Budget as required / requested and to resubmit to Council a second draft of the Operating Budget for further review, deliberation, adjustments, and approval.

Further action:

Administration is to:

- i. obtain a cost for the annual certification of the Genie aerial lift platform,
- ii. colour code all budget items that cannot be determined until the Town receives notification / confirmation from external agencies of requisitions / other costs.
- iii. submit a second draft of the 2026 Operating Budget at the RCM of December 22, 2025.

4. ANY OTHER BUSINESS

There was no item / discussion regarding agenda item 4.

5. MEETING ADJOURNMENT**Motion 5.a**

Moved by Councillor Cam Morrison at 8:52pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Minutes signed by:



Mayor
Laurie Miller



CAO
Arno Glover