

**MINUTES**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, December 22, 2025, 9:00 am**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 09:03 am.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	A/CAO	Jacqui Molyneux

**1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut’ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2**

Moved by Councillor Randy Brown that Council adopts the agenda as amended to include 12.a.1 Staffing in closed session.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**3.a Special Council Meeting (December 3, 2025)**

**Motion 3.a**

Moved by Councillor Randy Brown that Council adopts the minutes of the Special Council Meeting of December 3, 2025, amended as required to reflect correct time of day.

**MOTION CARRIED UNANIMOUSLY**

**3.b Regular Council Meeting (December 8, 2025)**

**Motion 3.a**

Moved by Councillor Carol Pion that Council adopts the minutes of the Regular Council Meeting of December 8, 2025, amended as required to reflect the correct time of day.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

**5. DELEGATIONS**

None scheduled.

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.a Council Resolutions Follow-Up Action**

**Motion 6.a**

Moved by Councillor Ryan Howlett that Council accepts the Council Resolutions Follow Up Action Report as information.

**MOTION CARRIED UNANIMOUSLY**

**6.b Key Dates**

**Motion 6.b**

Moved by Councillor Carol Pion that Council accepts agenda item 6.b as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

None scheduled for review.

**8. NEW BUSINESS**

None submitted.

**9. FINANCIAL**

**9.a** 2026 Operating Budget - A/CAO provided update on status of budget review. Extra time is required because of CAO transition.

**Motion 9.a.i**

Moved by Councillor Cam Morrison that Council adopts a 2026 Interim Operating Budget based on the 2025 Operating Budget until such time as the full 2026 Operating Budget is passed by Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 9.a.ii**

Moved by Councillor Amanda Peffers that a Special Council Meeting be scheduled for January 13, 2026 at 7:00 pm to review the draft 2026 Operating Budget.

**MOTION CARRIED UNANIMOUSLY**

## 10. CORRESPONDENCE

- 10.a Mayor, Red Deer
- 10.b Red Deer County – November Enforcement Contract
- 10.c Parkland Regional Library System
- 10.d Alberta Emergency Management Agency Newsletter
- 10.e Municipal Information Network
- 10.f Alberta Counsel report on Alberta 31<sup>st</sup> Legislature  
- Session 2 Summary, December 1 to 5
- 10.g Alberta Railway

### **Motion 10.a → 10.g**

Motion by Councillor Carol Pion that Council accepts agenda items 10.a to 10.g as information.

**MOTION CARRIED UNANIMOUSLY**

## 11. REPORTS

### 12.

11.a CAO's Report: Verbal report given outlining activities since assuming the Acting assignment on December 3.

- maintaining CFO responsibilities
- discussions with Red Deer County
- managing staffing issues
- daily liaison with Mayor

### **Motion 11.a**

Moved by Councillor Amanda Peffers that Council accept the CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

11.b Council Committee Reports.  
None submitted.

11.c Society & Other Reports.

Bowden & District Agricultural Society  
- Minutes – 2025-11-19

Expanding Horizons Society  
- Minutes - 2025-11-25

Mountain View Regional Water Services Commission (MVRWSC)  
- Director's Information Bulletin - November 2025

The News – Alberta Counsel  
- Issue 237, December 2025

### **Motion 11.b / 11.c**

Motion by Councillor Ryan Howlett that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

Mayor Laurie Miller called for a 15-minute recess at 09:40 am.

## 12. CLOSED SESSION OF COUNCIL

### **Motion 12**

Moved by Councillor Randy Brown at 09:54 am that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

### **Motion 12.i**

Moved by Councillor Ryan Howlett at 11:05 am that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

### **12.a Staffing (Confidential).**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time), therefore applies on the basis of: Section 20 “harmful to personal privacy”.

There was no motion made with respect to Agenda item 12.a.

### **12.a.i Staffing (Confidential).**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time), therefore applies on the basis of: Section 20 “harmful to personal privacy.”

### **Motion 12.a.i**

Moved by Councillor Randy Brown at 11:05 am that Council amends the offer of employment as discussed and forward the revised offer to the interim CAO.

**MOTION CARRIED UNANIMOUSLY**

### **12.b Property Development (Confidential).**

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time), therefore applies on the basis of Section 32 “privileged information.”

### **Motion 12.b**

There was no motion made with respect to Agenda item 12.b.

### **12.c Legal (Confidential). – SRDRWC – Summary of Proceedings**

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time), therefore applies on the basis of: Section 23 “local public body confidences”.

### **Motion 12.c**

There was no motion made with respect to Agenda item 12.c.

## 13. MEETING ADJOURNMENT

### **Motion 13**

Motion by Councillor Carol Pion at 11:08 am to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

Minutes signed by:



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Mayor  
Laurie Miller



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A/CAO  
Jacqui Molyneux