

**MINUTES**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday, April 27, 2026, 7:00 pm**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:00 pm.

<b>PRESENT</b>	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	A/CAO	Jacqui Molyneux (Recorder)
	Delegate	Dylan Thudium, CPA – BDO Canada LLP
	Delegate	Angelyn Aragon, Preparer - BDO Canada LLP
	Delegate	Mitchell Kennedy, CPA, CA - BDO Canada LLP

**1.a Land Acknowledgement**

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut’ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2**

Motion by Councillor Randy Brown that Council adopt the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**3.a Regular Council Meeting (April 13, 2026)**

**Motion 3.a**

Motion by Councillor Ryan Howlett that Council adopts the minutes, as presented, for the Regular Council Meeting of April 13, 2026.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

**5. DELEGATIONS**

- 5.a** Dylan Thudium, CPA – BDO Canada LLP – Audit review (30 - 60 minutes)  
Angelyn Aragon, Preparer - BDO Canada LLP  
Mitchell Kennedy, CPA, CA - BDO Canada LLP

Delegates presented council with an overview of the audit process through an audit communication document. Note that Section 1202 of the PSAB requires that all municipalities adopt a new format for financial information that will come into effect for the 2027 reporting year. The Asset Retirement Obligation (ARO) standard came into effect in 2023 after COVID delays, requires the determination of what the tangible assets are and what liabilities come with those (i.e. asbestos). The financial reports were reviewed and discussed.

**Motion 5.a**

Motion by Councillor Cam Morrison that Council approves the audited financial statements as presented.

**MOTION CARRIED UNANIMOUSLY**

A/CAO, Jacqui Molyneux left the meeting at 7:43 pm prior to closed session discussions related to Item 5.a.

**Motion 5.a.i**

Motion by Councillor Randy Brown at 7:43 pm that Council moves to an “in-camera” session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.a.ii**

Motion by Councillor Ryan Howlett at 7:44 pm that Council return to an “open meeting” of Council.

**MOTION CARRIED UNANIMOUSLY**

No motions were made as a result of the closed session discussion.

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.a Council Resolutions Follow-Up Action**

- ICF Feedback to Red Deer County – complete pending further clarification on requirements
- CAO recruitment - ongoing
- Strategic planning workshop – pending updates
- MDP/LUB workshop – pending updates
- CAEP AGM – renew March 2026 to April 2026 – table for February 2027.

**Motion 6. a**

Motion by Councillor Carol Pion that Council accepts the Council Resolutions Follow Up Action Report as information.

**MOTION CARRIED UNANIMOUSLY**

**6.b KEY DATES**

**Motion 6.b**

Motion by Councillor Ryan Howlett that Council accepts agenda item 6.b as amended to include the May 19 Special Events meeting.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

None submitted

**8. NEW BUSINESS**

**8.a CAEP membership**

Council discussed benefits of ongoing CAEP membership. April 26 to March 27 invoice received for \$1209.60 (an increase of approximately \$100).

**Motion 8.a**

Motion by Councillor Amanda Peffers that Council approves Invoice No. 122915 to continue the CAEP membership for the period of April 2026 to March 2027.

**MOTION CARRIED UNANIMOUSLY**

**8.b. Website upgrade**

Administration presented benefits for changing to a new platform. Some features of existing platform are being phased out which results in losing the ability to automatically send Enews to subscribers. Cost comparison showed savings in that the annual fee is slightly higher for the site, but new platform is mobile friendly which eliminates the need for retaining a separate app platform at a cost of \$590/month.

**Motion 8.b**

Motion by Councillor Carol Pion that Council approves the move to the new website platform offered by Catilis.

**MOTION CARRIED UNANIMOUSLY**

**9. FINANCIAL**

**9.a Capital budget – sewer lining project**

The project quote has come in over the approved budget amount. Administration recommends and increase that will allow for a contingency.

**Motion 9.a**

Motion by Councillor Amanda Peffers that Council approves the increase to the capital project from \$150,000.00 to \$175,000.00.

**MOTION CARRIED UNANIMOUSLY**

**9.b Capital Budget – concrete swales**

Administration presented a request to increase the budget for this capital project due to a posting error and increased costs.

**Motion 9.b**

Motion by Councillor Marietta Tuckwell that Council approve the increase to the capital project from \$78,000.00 to \$98,000.00.

**MOTION CARRIED UNANIMOUSLY**

**10. CORRESPONDENCE**

**10.a Mountain View Hospice Society (MVHS)**

- 2026-04-15 Email: sponsorship request for silent auction – June 11 Golf Tournament
- MVHS Sponsorship package

**10.b Barbara Tuttle**

- 2026-04-14 Email: requesting advocacy re AISH

**Motion 10.a**

Motion by Councillor Randy Brown that Council direct Administration to put together a gift basket of Bowden swag in response to the MVHS request for silent auction donations for the June 11 golf tournament.

**MOTION CARRIED UNANIMOUSLY**

**Motion 10.b**

Motion by Councillor Randy Brown that Council accepts agenda item 10.b as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

**11.a CAO's Report**

- successful in having Telus remove charges for 'cable mileage' going forward and obtaining credit for past charges - a savings of approximately \$170/month.
- ongoing discussions with MVRWSC regarding water main break
- interviews underway for summer positions in Public Works and Administration – 3 positions hired (2 for PW and 1 to be shared by Admin and PW)
- concrete work on swales has started.

**Motion 11.a.**

Motion by Councillor Randy Brown that Council instructs Administration to determine if there is an easement or right-of-way in place for the water line that extends outside the town boundary to the residence west of town on Township Road 343A; if there are any historical agreements for service; and to consider installation of a shut-off valve on that water line at the town boundary.

**MOTION CARRIED UNANIMOUSLY**

**Motion 11.a.i**

Motion by Councillor Cam Morrison that Council accepts the remaining items of the CAO report as information.

**MOTION CARRIED UNANIMOUSLY**

**11.b Council Committee Reports.**  
None submitted.

**11.c Society & Other Reports.**

- i. ABmunis
  - Preliminary Analysis of Bill 28: Municipal Affairs & Housing Statutes Amendment Act
- ii. Alberta Counsel
  - The News, Issue 245 April 2026
  - Session 2 Summary, Alberta 31<sup>st</sup> Legislature (April 13 to 16)
- iii. CAEP
  - Year-in-Review: 2025-2026
- iv. Expanding Horizons
  - Minutes: AGM: 2026-04-13
  - Minutes: Regular Meeting: 2026-04-13
- v. Mountain View Regional Water Services Commission
  - Press Release

vi. Bowden Agricultural Society  
- Minutes: 2026-03-18

**Motion 11.b / 11.c**

Motion by Councillor Marietta Tuckwell that Council accepts the submitted reports as information.

**MOTION CARRIED UNANIMOUSLY**

**12. MEETING ADJOURNMENT**

**Motion 12**

Motion by Councillor Carol Pion at 8:59 pm to adjourn the meeting.

**MOTION CARRIED UNANIMOUSLY**

**Meeting adjourned.**

**Minutes signed by:**

  
\_\_\_\_\_  
**Mayor  
Laurie Miller**

  
\_\_\_\_\_  
**A/CAO  
Jacquie Molyneux**