



**Town of Bowden – Regular Council Meeting
held on Tuesday October 14, 2025
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Randy Brown called the meeting to order at 7:00pm.

PRESENT

Mayor	Randy Brown
Councillor	Paul Webb
Councillor	Sandy Gamble
Councillor	Deb Coombes
Councillor	Wayne Milaney

ADMINISTRATION

CAO	Arno Glover
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2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Sandy Gamble that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Paul Webb that Council adopts the minutes of the Regular Council Meeting of September 22, 2025, as presented.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There was no public hearing.

5. DELEGATION

There was no delegation.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Council Resolutions Requiring Follow Up Action

Administration provided Council with a summary of Council resolutions that remain as work in progress / ongoing.

Motion 6.a

Moved by Councillor Deb Coombes that Council accepts the Resolutions Follow Up Action Report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

Motion 6.b

Moved by Councillor Deb Coombes that Council accepts agenda item 6.b as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

There was no agenda item.

8. NEW BUSINESS**Agenda item 8.a Parkland Regional Library System 2026 Proposed Budget**

Administration provided Council with the proposed Parkland Regional Library Budget for 2026.

Member Municipalities are requested to approve the proposed increase in the requisition.

The proposed increase is a \$0.18 increase per capita from \$9.81 to \$9.99 which equates to an increase in the total requisition from \$12556.80 in 2025 to \$12787.20 in 2026 an overall increase of \$230.40.

Motion 8.a

Moved by Councillor Deb Coombes that Council approves the increase in the Parkland Regional Library System requisition for 2026.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.b Volunteer Application – Special Events Committee

Administration provided Council with Volunteer Application Form for the Special Events Committee.

This was approved.

Administration will supply an unredacted copy of the application form to Councillor Sandy Gamble who will contact the applicant.

Motion 8.b

Moved by Councillor Sandy Gamble that the application by Anaya Lea is approved and that a member of the Special Events Committee contacts the applicant to notify her of the decision and to extend an invitation to the next meeting.

MOTION CARRIED UNANIMOUSLY

Agenda item 8.c Central Alberta Regional Assessment Review Board

Administration provided Council with an email dated October 6, 2025, from the Central Alberta Regional Assessment Review Board seeking a representative from the Town to join the committee to review applications from individuals seeking appointment to the Board.

Details as to the requirement were provided in the attached letter.

Motion 8.c

Moved by Councillor Sandy Gamble that the CARARB letter of request is accepted as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

There was no agenda item.

10. CORRESPONDENCE

Agenda item 10.a Red Deer County Protective Services (September Enforcement Contract)

Agenda item 10.b Bowden Grandview School Remembrance Day Ceremony

Administration was requested by Mayor Randy Brown to resubmit the email at the next RCM scheduled for October 27, 2025.

Agenda item 10.c Canadian Union of Postal Workers (email dated September 26, 2025)

Administration was requested by Mayor Randy Brown to resubmit the email at the next RCM scheduled for October 27, 2025.

Agenda item 10.d Alberta Government Mandate Letter

Motion 10.a

Moved by Councillor Deb Coombes that Council accepts the items of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Arno Glover provided Council with an overview (and update) on the items included within the CAO's report.

The CAO stated that a quotation had been received from Command Gate for \$5160.00. for an additional 62 feet of matching ornamental fencing. The CAO requested that the Bowden & District Cemetery Association provide Council with direction as what their future intentions are with respect to the quotation.

Motion 11.a

Moved by Councillor Wayne Milaney that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

- i. Bowden Public Library Report (meeting September 24, 2025)

Agenda item 11.c Society & Other Reports

- i. Parkland Regional Library System Board Talk (September 11 Board Meeting)
- ii. FCSS Annual Report 2024
- iii. Alberta Munis News (meeting with Minister of Municipal Affairs)
- iv. Alberta Counsel News (Issue 232 September 2025)

Motion 11.c

Moved by Councillor Paul Webb that Council accepts the Society & Other Reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Randy Brown called for a brief recess at 7:41 pm.
Mayor Randy Brown called the meeting back to order at 7:46 pm.

12. CLOSED SESSION OF COUNCIL

Agenda item 12.a Property Development (Confidential)

This closed meeting of Council is permitted by section 197(2) of the MGA.

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 32 "privileged information".

Agenda item 12.b Staffing (Confidential)

This closed meeting of Council is permitted by section 197(2) of the MGA.

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 20 "harmful to personal privacy".

Agenda item 12.c SRDRWC (Confidential).

This closed meeting of Council is permitted by section 197(2) of the MGA.

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 28 "local public body confidences".

Motion 12.a

Moved by Councillor Deb Coombes at 7:46 pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b

Moved by Councillor Paul Webb at 9:11 pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There were no motions made with respect to Agenda items 12.a / 12.b / 12.c.


13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Paul Webb at 9.11 pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Minutes signed by:



Mayor
Randy Brown



CAO
Arno Glover