

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 - 20th Avenue, Bowden,
on **Monday, August 24th, 2026, 7:00 PM**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 PM.

PRESENT	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Cam Morrison (regrets)
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell
	CFO	Jacqui Molyneux (regrets)
	CAO	Christiaan Liebenberg (Recorder)

1.a Land Acknowledgement.

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations - including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations - as well as the homeland of the Métis Nation of Alberta, Region 3. We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

2.a Agenda.

Motion 2.a

MOVED by Councillor Randy Brown that Council adopt the agenda for the August 24th, 2026, Regular Council Meeting as presented and amended with the following addition: Item 8.c Park Use.

CARRIED

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (August 10th, 2026).

Motion 3.a

MOVED by Councillor Ryan Howlett that Council adopt the minutes, as presented and printed, for the Regular Council Meeting of August 10th, 2026.

CARRIED

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

5.a None scheduled.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action.

Motion 6.a

MOVED by Councillor Carol Pion that Council accepts the Council Resolutions Follow Up Action Report as information.

CARRIED

6.b Key Dates.

Motion 6.b

MOVED by Councillor Marietta Tuckwell that Council accepts agenda item 6.b amended Key Dates as information.

CARRIED

7. BYLAWS & POLICIES

7.a Healthy Workplace Air Policy 01-2026.

Motion 7.a

MOVED by Councillor Marietta Tuckwell that Council receive, accept and approve the Healthy Workplace Air Policy 01-2026 with revisions: section 4 replace "limiting" with "eliminate" and remove all "strongly" from all "strongly scented".

CARRIED

8. NEW BUSINESS

8.a AB Muni's Committee Nomination.

Motion 8.a

MOVED by Randy Brown that Council receive, accept and approve Councillor Carol Pion's request to apply to be nominated for an AB Muni's committee - The Weekly August 6th, 2026.

CARRIED

8.b Traffic Signage Proposal.

Motion 8.b

MOVED by Councillor Carol Pion that Council receive, accept and approve the traffic signage as presented on all of the Westview Crescent loop: 30km/h (x 6 signs) and direct Administration to investigate the funding options available for the purchase and installation of a solar cross walk to replace the existing crosswalk on Westview Crescent.

CARRIED

8.c Land Acknowledgment Review.

Motion 8.c

MOVED by Ryan Howlett that Council receive the Land Acknowledgment submission as information and direct Administration to revise the current Land Acknowledgement for Council review at the next available Regular Council Meeting.

CARRIED

8.d Park Use (no motions made).

Motion 8.d (i)

MOVED by Councillor Amanda Peffers at 7:56 PM that Council moves into a closed session to discuss the Park Use AND the Waste / Organics Collection Cost Review and Service Delivery Options as per ATIA ss. 19/29 and 30.

CARRIED

9. FINANCIAL

9.a Waste and Organics Cost Estimates 2026 – due October 1, 2026. CLOSED SESSION ATIA ss. 19/29 and 30.

Motion 9.a (i)

MOVED by Councillor Amanda Peffers at 8:23 PM that Council return to an “open meeting” of Council.

CARRIED

Motion 9.a.(ii)

MOVED by Councillor Ryan Howlett that Council receive, accept and approve the Waste / Organics Collection Cost Review and Service Delivery Option RFP 1: Empringham Disposal: Bowden Proposal Final.

CARRIED

9.b Fortis Franchise Fee 2027.

Motion 9.b

MOVED by Councillor Randy Brown that Council receive and accept as information the Annual Franchise Fee Calculator for 2027 = \$142,159.00 and the Town of Bowden Franchise Fee remain at 15%.

CARRIED

9.c Bowden Daze Parade and Escape Room Revenue & Donations 2026.

Motion 9.c

MOVED by Councillor Marietta Tuckwell that Council receive, accept and approve the 2026 Bowden Daze Costs submitted and approve the following donations from the Escape Room 2026 profits with an accompanying thank you card:

- Bowden Town Theatre = \$100.
- Thrift Store = \$100.
- Bowden Friendship Club = \$100.

CARRIED

10. CORRESPONDENCE

10.a Canada Housing Infrastructure Fund Letter (August 10th, 2026).

10.b EOEP Courses for Council This Fall (email August 19th, 2026).

Motion 10

MOVED by Councillor Randy Brown that Council accepts all the correspondence presented as information.

CARRIED

11. REPORTS

11.a CAO's Report.

Motion 11.a

MOVED by Councillor Ryan Howlett that Council accepts the submitted CAO report as information.

CARRIED

11.b Council and Council Committee Reports.

- A. Council Reports:
 - i. Mayor Laurie Miller.
 - ii. Councillor Randy Brown.
 - iii. Councillor Ryan Howlett.

- iv. Councillor Cam Morrison.
- v. Councillor Amanda Peffers.
- vi. Councillor Carol Pion.
- vii. Councillor Marietta Tuckwell.

B. Committee Reports:

- viii. Special Events Committee Meeting August 17th, 2026.

Motion 11.b

MOVED by Councillor Amanda Peffers that Council accept all the Council Committee Reports for July 2026 as submitted for information.

CARRIED

11.c Society & Other Reports.

- i. Bowden Agricultural Society.
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- ii. Parkland Foundation.
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- iii. Expanding Horizons.
- *CFEP Grant Application Status Update (email Mayor August 14th, 2026).*
- iv. Chinook Edge School Division.
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- v. FCSS Community Navigator Report.
- *July/August 2026 (email August 19th, 2026).*
- vi. Bowden Friendship Centre.
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- vii. Red Deer County.
- *Enforcement Report July 2026 (letter received August 12th, 2026).*

Motion 11.c

MOVED by Councillor Carol Pion that Council accept all the submitted society and other reports as information.

CARRIED

12. CLOSED SESSION

Motion 12.a (i)

MOVED by Councillor Randy Brown that Council moves into closed session at 9:07 PM pursuant to section 197 of the Municipal Government Act to discuss volunteer board and committee applications, as the discussion involves personal information of identifiable individuals and is subject to the personal privacy exception under Alberta's access and privacy legislation.

CARRIED

Motion 12.a. (ii)

MOVED by Councillor Amanda Peffers that Council returns to open session at 9:08 PM.

CARRIED

Motion 12.a. (iii)

MOVED by Councillor Amanda Peffers that Council receives, accept and approve the Volunteer application received August 7th, 2026, and Council authorize the mayor inform the applicant of the approval.

CARRIED

13. ADJOURNMENT**Motion 13**

MOVED by Councillor Carol Pion at 9:09 PM to adjourn the meeting.

CARRIED

Unapproved

Minutes signed by:

**Mayor
Laurie Miller**

**CAO
Christiaan Liebenberg**