



**Town of Bowden – Regular Council Meeting
held on Monday 8 January 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Sandy Gamble	
	Councillor	Marie Flowers	
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Wayne Milaney	

ABSENT	Councillor	Randy Brown
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ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Deb Coombes that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the minutes as presented for the Regular Council Meeting of December 11, 2023.

MOTION CARRIED UNANIMOUSLY

Motion 3.b.

Moved by Councillor Sandy Gamble that Council adopts the minutes as presented for the Special Council Meeting of December 19, 2023.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

There were no delegations.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Outstanding Matters 2022 / 2023

Administration provided Council with a list of matters outstanding from previous Council meetings.

CAO Rudy Friesen provided an overview of each item.

Agenda item 6.b Key Dates (for information)

Administration provided Council with information on future key dates.

Motion 6.a

Motion by Councillor Deb Coombes that Council accepts the matters of Business Arising as information.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

No item submitted.

8. NEW BUSINESS**Agenda item 8.a Town of Bowden Software Application (app)**

Administration provided Council with an update on the limitations of the “app” software and the development response received from the All-Net Account Manager.

Agenda item 8.b Dog Licencing 2024

Administration provided Council with an update on the number of (free) dog licence renewals made during December 2023.

Motion 8.a

Motion by Councillor Deb Coombes that Council accepts the items of new business as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL**Agenda item 9.a Operating Budget (4th draft)**

CAO Rudy Friesen provided Council with a detailed overview of the fourth draft of the 2024 Operating Budget.

A correction was made reference the note made in the RFD on Tax Revenues as follows:

“Tax Revenues (Municipal & School) for the 2024 budget now reflect actual tax revenues for 2023 (there is therefore no increase in property tax rates~~s~~) – this should read “revenues”.

Administration noted the items of amendment required and the items where further clarification / explanation is needed.

Administration will revise the 2024 Operating Budget incorporating amendments as discussed and will resubmit a further draft budget at a later date to Council for further discussion.

Motion 9.a moved by Councillor Deb Coombes that Council directs Administration to make further amendments to the draft 2024 Operating Budget as required / requested and to resubmit to Council a revised balanced Operating Budget for further review, deliberation, adjustments, and approval at a future Council Meeting.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE**Agenda item 10.a Letter and documents received from Deputy Minister Brand Cox**

Information regarding the Local Government Fiscal Framework (LGFF) was provided to Council.

Agenda item 10.b Correspondence received from Vernon Raincock of Integrated Travel

Information regarding the Integrated (Rail) Travel proposals was provided to Council.

Motion 10.a moved by Councillor Paul Webb that Council accepts the submitted items of correspondence as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

Agenda item 11.a CAO's Report

CAO Rudy Friesen provided an update on the following matters.

1. The Bowden Hotel
2. Urban Hen Project
3. Annual Audit
4. FCSS

With regard to item 2 CAO Rudy Friesen requested that Council provide guidance as to the desired next steps following a presentation made to Council in September 2023 on urban hen ownership.

Council discussed the matter. Comparisons were made with reference to similar projects in other Towns. The matter of licencing and training requirements was raised.

Council requested that Administration submit to Council a proposal plan for a Pilot Project.

Motion 11.a moved by Councillor Paul Webb that Council instructs Administration to submit a proposal for a pilot project for urban hen ownership.

MOTION CARRIED

Motion 11.b moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

No reports submitted.

Agenda item 11.c Society & Other Reports

Mountain View Regional Water Services Commission report (meeting December 16, 2023).

Mountain View Regional Water Services Commission reports reference bulk water.

Copy of correspondence by Rebecca Schulz, Minister of Environment & Protected Areas.

Red Deer & District FCSS Program Report (Nov – Dec 2023).

Central Alberta Regional Waste Management Commission (Dec 6, 2023)

Parkland Foundation (numerous documents)

Motion 11.c moved by Councillor Marie Flowers that Council accepts the submitted Society reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 8:32p.m.

Mayor Robb Stuart called the meeting back to order at 8:40p.m.

12. CLOSED SESSION OF COUNCIL (“in camera”)

Agenda item 12.a Personnel Evaluation (Confidential)

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 17 “is deemed harmful to personal privacy”.

Motion 12.a. Moved by Councillor Deb Coombes 8:40pm that Council moves to an “in-camera” session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b. Moved by Councillor Deb Coombes at 9:45pm that Council return to an “open meeting” of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a Moved by Councillor Marie Flowers at 9:46pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



**Mayor
Robb Stuart**



**CAO
Rudy Friesen**