

**MINUTES**

A Regular Council Meeting of the Town of Bowden  
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,  
on **Monday December 8, 2025, 7:00pm**

**1. CALL TO ORDER**

Mayor Laurie Miller called the meeting to order at 7:00 pm.

**1.a Land Acknowledgement**

I respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut'ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

**2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA**

**Motion 2.a**

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

**MOTION CARRIED UNANIMOUSLY**

**3. ADOPTION OF PREVIOUS MINUTES**

**3.a Regular Council Meeting (November 24, 2025)**

**Motion 3.a**

Moved by Councillor Carol Pion that Council adopts the minutes of the Regular Council Meeting of November 24, 2025, as presented.

**MOTION CARRIED UNANIMOUSLY**

**4. PUBLIC HEARING**

None scheduled.

**5. DELEGATIONS**

**5.a Trish Proctor -Innisfail Chamber of Commerce (15 mins)**

**Motion 5.a**

Moved by Councillor Randy Brown that Council accepts the Innisfail Chamber of Commerce delegation presentation and direct administration to add the membership to budget for 2026. Also consider appointing a council member to the Innisfail Chamber of Commerce board.

**MOTION CARRIED UNANIMOUSLY**

**5.b Warren Wright – Bylaw Enforcement Officer (15 mins)**

**Motion 5.b**

Moved by Councillor Cam Morrison that Council accepts the Bylaw Enforcement Officer's delegation presentation as information.

**MOTION CARRIED UNANIMOUSLY**

**5.c Liz Armitage – Vicinia Planning**

**CLOSED SESSION OF COUNCIL**

Property Development (Confidential).

An exception to disclose under Division 2 of Part 1 of the Access to Information Act, Statutes of Alberta 2024, Chapter A-1.4 (as amended over time) therefore applies on the basis of: Section 32 "privileged information"

**Motion 5.c**

Moved by Councillor Carol Pion at 7:36 pm that Council moves to an "in-camera" session.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.d** Moved by Councillor Ryan Howlett at 9:05 pm that Council return to an "open meeting" of Council.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.e**

Moved by Moved by Councillor Ryan Howlett that Administration schedule the Liz Armitage to present Planning 101 to Council on January 6<sup>th</sup> at 6pm.

**MOTION CARRIED UNANIMOUSLY**

**Motion 5.f**

Moved by Moved by Councillor Randy Brown that a committee of the whole be established for review of the Land Use Bylaw (LUB).

**MOTION CARRIED UNANIMOUSLY**

**6. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6.a Council Resolutions Follow Up Action**

**Motion 6a**

Motion by Councillor Amanda Peffers that Council accepts agenda item 6.a as information.

**MOTION CARRIED UNANIMOUSLY**

**6.b Key Dates**

**Motion 6b**

Motion by Councillor Carol Pion that Council accepts agenda item 6.b, with the addition of January 12, 2026 – RCM, as information.

**MOTION CARRIED UNANIMOUSLY**

**7. BYLAWS & POLICIES**

7a Index of Bylaws & Policies

**Motion 7a**

Motion by Councillor Amanda Peffers that Council accept the information provided within agenda item 7.a as information.

**MOTION CARRIED UNANIMOUSLY**

**8. NEW BUSINESS**

None submitted

**9. FINANCIAL**

9.a 2025 Capital Budget Request

**Motion 9.a**

Motion by Councillor Randy Brown that Council approve the increase in capital for purchase the battery-operated ice edger.

**MOTION PASSED WITH 6 VOTES IN FAVOUR AND 1 AGAINST**

**10. CORRESPONDENCE**

10.a → 10.c

**Motion 10.a**

Motion by Councillor Carol Pion that Council seeks a delegation in the new year from the Bowden Historical Society regarding agenda item 10.a.

**MOTION CARRIED UNANIMOUSLY**

AND

**Motion 10.b**

Motion by Councillor Ryan Howlett that Council accepts agenda items 10.b / 10.c as information.

**MOTION CARRIED UNANIMOUSLY**

**11. REPORTS**

11.a CAO's Report.

11.b Council Committee Reports.

11.c Society & Other Reports.

**Motion 11.a**

Motion by Councillor Carol Pion that Council accepts the submitted report as information. Noted that work will continue regarding:

- Developing scent free policy.
- Purchase of items for the emergency room at the Bowden Event Centre in consultation with Jason Sahli
- Annual staff appraisals to be completed with the Interim CAO.

**MOTION CARRIED UNANIMOUSLY**

**Motion 11.b.i**

Moved by Councillor Randy Brown that Council accepts library appropriation as presented for the 2026 calendar year, excluding line 18.

**MOTION CARRIED UNANIMOUSLY**

**Motion 11.b.ii / 11.c**

Motion by Councillor Randy Brown that Council accepts the submitted reports of 1.b and 11.c as information.

**MOTION CARRIED UNANIMOUSLY**

**12. MEETING ADJOURNMENT**

**Motion 12 a**

Motion by Councillor Amanda Peffers at 9:49 pm to adjourn the meeting.

**Minutes signed by:**



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**Mayor  
Laurie Miller**



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**A/CAO  
Jacqui Molyneux**