



**Town of Bowden – Regular Council Meeting
held on Monday 26 February 2024
at Town of Bowden Council Chambers.**

MINUTES

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Sandy Gamble	
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Wayne Milaney	
	Councillor	Marie Flowers	

ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Marie Flowers that Council adopts the minutes as presented for the Special Council Meeting of February 20, 2024.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

5.a S/Sgt Warren Wright - RCMP Detachment Commander, Olds RCMP Detachment

S/Sgt Warren Wright provided an overview of the Community Policing Report for the period October 1 to December 31, 2023.

A "RCMP Town Hall Meeting" is tentatively planned for June.

Motion 5.a

Moved by Councillor Randy Brown that Council accepts the submitted Quarterly RCMP Community Policing Reports as information.

MOTION CARRIED UNANIMOUSLY

6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on the Bowden Hotel.

Agenda item 6.b Land Annexation

Administration provided Council with updated documentation relating to the Land Annexation north of Bowden.

Council was informed that Red Deer County had “approved in principle” the proposed annexation during their RCM of February 20, 2024.

It was stated that there will be a Public Open House on March 14, 2024, at the Paterson Community Centre hosted by Vicinia Planning to provide information on the proposed annexation / development.

Motion 6.a

Moved by Councillor Deb Coombes that Council accepts as information the submitted documentation.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES**Agenda item 7.a Rates, Fees, Charges & Penalties Bylaw 01 / 2024**

Administration submitted to Council an amended Rates, Fees, Charges & Penalties Bylaw as a Request for Decision.

The current bylaw was updated following the passing of the Operating Budgeting by Council in the Special Council Meeting of February 20, 2024.

After review and deliberations Council stated that further amendments were required.

Administration will submit a revised bylaw to Council for second reading at a later date.

Motion 7.a moved by Councillor Paul Webb that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2024 and that Council direct Administration to make amendments to the draft bylaw as directed.

Councillor Wayne Milaney requested a recorded vote.

Recorded vote AGAINST	3	Councillor Wayne Milaney Councillor Sandy Gamble Councillor Deb Coombes
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Recorded vote FOR	4	Mayor Robb Stuart Councillor Paul Webb Councillor Marie Flowers Councillor Randy Brown
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MOTION CARRIED

Agenda item 7.b Borrowing Bylaw 02 / 2024

Administration submitted to Council an updated Borrowing Bylaw as a Request for Decision.

The current bylaw requires updating annually to approve the operating loan facility provided by ATB Financial and in accordance with the requirements of section 256 of the MGA.

Motion 7.b Moved by Councillor Marie Flowers that Council give first reading to Borrowing Bylaw 02 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.c Moved by Councillor Sandy Gamble that Council give second reading to Borrowing Bylaw 02 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.d Moved by Councillor Paul Webb that Council give consideration to a third reading of Borrowing Bylaw 02 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.e Moved by Councillor Paul Webb that Council give third and final reading of Borrowing Bylaw 02 / 2024.

MOTION CARRIED UNANIMOUSLY

Borrowing Bylaw 02 / 2024 received third reading of Council and is passed accordingly.

8. NEW BUSINESS

Agenda item 8.a Notice of Motion

With reference to the motion made during the Special Council Meeting of February 20, 2024, regarding the Urban Hen Pilot Program, Councillor Paul Webb submitted a notice of motion requesting that Council reconsider the motion on the basis that that he arrived late for the meeting and was not afforded the opportunity to vote on the matter.

A motion was made as follows.

Motion 8.a

Moved by Councillor Paul Webb that Council approves the introduction of an Urban Hen Pilot Program to be run for a period of one year in accordance with the terms and conditions set out within the Urban Hen Pilot Program Agreement and the Urban Hen Licence Application Form, as submitted to Council, with a start date to commence sometime in 2024 (tbc) subject to all of the:

- i. licencing conditions being met,
- ii. preliminary program administrative tasks being completed and implemented.

Councillors Sandy Gamble and Wayne Milaney requested a recorded vote.

Recorded vote AGAINST	3	Councillor Wayne Milaney Councillor Sandy Gamble Councillor Marie Flowers
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Recorded vote FOR	4	Mayor Robb Stuart Councillor Paul Webb Councillor Deb Coombes Councillor Randy Brown
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MOTION CARRIED

Agenda item 8.b Alberta Advantage Immigration Program - Rural Renewal Stream (update)

Administration provided Council with an update on the Rural Renewal Stream program.

Administration informed Council that after discussing the success and failings of the program with the , Alberta Government, Department of Labour and Workforce Strategies a decision had been made to no longer accept any new employer applications.

Motion 8.b

Moved by Councillor Sandy Gamble that Council accepts the update on the Rural Renewal Stream as information.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL**Agenda item 9.a Operating Revenue & Expenditure Report**

Administration provided Council with a detailed Operating and Expenditures Report.

This provided an analysis of actual performance against budget for the financial year ending December 31, 2023.

Notable variances (actual v budget) were reported on for both revenues and expenditures.

Motion 9.a

Moved by Councillor Randy Brown that Council approves the Operating Revenues and Expenditures Report for the financial year 2023 as presented.

MOTION CARRIED UNANIMOUSLY

10. CORRESPONDENCE

There were no items of correspondence.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

Motion 11.a

Moved by Councillor Marie Flowers that Council accepts the submitted CAO report as information.

MOTION CARRIED UNANIMOUSLY

Agenda item 11.b Council Committee Reports

Bowden Public Library meeting (of February 7, 2024).

Agenda item 11.c Society & Other Reports

SRDRWC Strategic Planning Session meeting (of February 16, 2024).

MVRWSC meeting (of February 14, 2024).

Motion 11.a

Moved by Councillor Deb Coombes that Council accepts the submitted Council Committee and Society & Other reports information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 9:05p.m.

Mayor Robb Stuart called the meeting back to order at 9:12p.m.

12. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 12.a Property Lease Agreement**

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 16 "is deemed harmful to the business interests of a third party".

Motion 12.a.

Moved by Councillor Paul Webb at 9:12pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b.

Moved by Councillor De Coombes at 9:44pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT**Motion 13.a**

Moved by Councillor Marie Flowers at 9:13pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:



Mayor
Robb Stuart



CAO
Rudy Friesen