

MINUTES

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,
on **Monday, May 11, 2026, 7:00 pm**

1. CALL TO ORDER

Mayor Laurie Miller called the meeting to order at 7:00 pm.

PRESENT	Mayor	Laurie Miller
	Councillor	Randy Brown
	Councillor	Ryan Howlett
	Councillor	Amanda Peffers
	Councillor	Carol Pion
	Councillor	Marietta Tuckwell (attended via Teams) Left meeting at 8:40 pm
	A/CAO	Jacqui Molyneux (Recorder)

1.a Land Acknowledgement

We respectfully acknowledge that we are gathered on the traditional territories of the Treaty 7 First Nations — including the Blackfoot Confederacy (Siksika, Kainai, and Piikani First Nations), the Tsuut’ina Nation, and the Îyârhe Nakoda Nations — as well as the homeland of the Métis Nation of Alberta, Region 3.

We honour the Indigenous Peoples who have cared for this land, and we are grateful to live, learn, and build community on this land.

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2

Motion by Councillor Randy Brown that Council adopt the agenda as amended to add Item 8.b Photo Contest judging.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

3.a Regular Council Meeting (April 27, 2026)

Motion 3.a

Motion by Councillor Carol Pion that Council adopts the minutes, as presented, for the Regular Council Meeting of April 27, 2026.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

None scheduled.

5. DELEGATIONS

None scheduled.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

6.a Council Resolutions Follow-Up Action

Motion 6. a

Motion by Councillor Amanda Peffers that Council accepts the Council Resolutions Follow Up Action Report as information.

MOTION CARRIED UNANIMOUSLY

6.b Key Dates

Motion 6.b

Motion by Councillor Ryan Howlett that Council accepts agenda item 6.b as presented.

MOTION CARRIED UNANIMOUSLY

7. BYLAWS & POLICIES

7.a Rates, Fees, Charges & Penalties, 03/2026

Changes to the bylaw were introduced to include a clause for charging fees for special events activities.

Motion 7.a

Motion by Councillor Ryan Howlett that Council give first reading to Rates, Fees, Charges & Penalties Bylaw 03/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.i

Motion by Councillor Randy Brown that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 03/ 2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.ii

Motion by Councillor Carol Pion that Council unanimously give consideration to a third reading of Rates, Fees, Charges & Penalties Bylaw 03/ 2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.iii

Motion by Councillor Amanda Peffers that Council give third and final reading to Rates, Fees, Charges & Penalties Bylaw 03/2026 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

7.b Taxation Bylaw, 04/2026

The 2026 Operating Budget provided for a 1 (one) percent increase residential taxes and 1.5 (one point five) percent on non-residential taxes over the 2025 tax revenue. The 2026 assessments have increased. Mill rates have decreased due to the increase in assessments to keep the tax revenue at the 1% and 1.5% as per the budget. Provincial increases were: education-11.8% and policing-9.2%.

Motion 7.a

Motion by Councillor Carol Pion that Council give first reading to Taxation Bylaw, 04/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.i

Motion by Councillor Ryan Howlett that Council give second reading to Taxation Bylaw, 04/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.ii

Motion by Councillor Randy Brown that Council unanimously give consideration to a third reading of Taxation Bylaw, 04/2026.

MOTION CARRIED UNANIMOUSLY

Motion 7.a.iii

Motion by Councillor Marietta Tuckwell that Council give third and final reading to Taxation Bylaw, 04/2026 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

8.a Deputy Mayor Appointments

Mayor Miller presented rationale for amending the Deputy Mayor appointments for the first year of this term. It was recommended to appoint an experienced councillor to the role in order to provide stability required in light of the absence of a permanent CAO. The recommendation is one way to support stable and effective governance during this transition period.

Motion 8.a

Motion by Councillor Amanda Peffers that the current Deputy Mayor List & Schedule is rescinded as discussed until the organizational meeting of October 26, 2026.

MOTION CARRIED UNANIMOUSLY

Motion 8.a.i

Motion by Councillor Ryan Howlett that Councillor Brown continue as Deputy Mayor until the organizational meeting of October 26, 2026.

MOTION CARRIED UNANIMOUSLY

8.b Photo Contest judging

Council reviewed all pictures submitted and resident on the tagged post on the town Facebook page. Recognition is noted to all that participated. First, second and third place photos were chosen in the three categories: Facilities, Scenery and Activities.

Motion 8.b

Motion by Carol Pion that Council notify Administration of the prize winners for announcements and prize distribution.

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

None submitted.

10. CORRESPONDENCE

10.a Steve Clark

- 2026-04-28 Email: fundraiser suggestion

10.b Parkland Regional Library System

- 2026-04-28 Email: Bill 28 – How it Affects your Municipal Library

- 2026-04-28 Letter: background information – impacts on public libraries, governance and municipalities

- Template materials for Municipal Councils.

Motion 10

Motion by Councillor Amanda Peffers that Council accepts agenda items 10.a / 10.b as information.

MOTION CARRIED UNANIMOUSLY

11. REPORTS

11.a CAO's Report

- Application has been submitted for calcium application to the roadways servicing the dog park and the RV dumping station.
- Summer students have been hired.
- RV dumping station will be open May 15
- Branch pick-up service will begin. Residents to call to register. Pick-ups will be Thursdays
- Sand storage shelter damaged in winds. Will need replaced next year.
- Changes implemented for contract for recycling.

Motion 11.a

Motion by Randy Brown that Council directs Administration to do research on the addition of green bin service and bring the report back to council for review.

MOTION CARRIED UNANIMOUSLY

Motion 11.a.i

Motion by Councillor Ryan Howlett that Council accepts the CAO report as information.

MOTION CARRIED UNANIMOUSLY

11.b Council Committee Reports.

- i. Special Events Committee
 - Minutes: 2026-04-22

11.c Society & Other Reports.

- i. Alberta Counsel
 - The News, Issue 246 April 2026
 - Session 2 Summary, Alberta 31st Legislature (April 20 to 23)
- ii. Bowden Friendship Club
 - Minutes: 2026-04-16
- iii. Bowden Agricultural Society
 - Mayor's Report: 2026-04-22
- iv. Red Deer County
 - April 2026 Enforcement Report
- v. Bowden Historical Society
 - Agenda: 2026-04-28
 - Councillor Report: 2026-04-28
- vi. FCSS
 - 2026 Community Navigator Report
- v.ii Central Alberta Christian Mayor's Prayer Breakfast
 - Councillor Report: 2026-04-16

Motion 11.b / 11.c

Motion by Councillor Amanda Peffers that Council accepts the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

Motion 12

Motion by Councillor Ryan Howlett at 8:43 pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

12.a Local Public Body Confidences – FCSS activities

This is a closed meeting of Council as permitted by section 197 of the MGA.

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) therefore applies on the basis of: Section 28 "local public body confidences".

Motion 12.i

Motion by Councillor Ryan Howlett at 8:50 pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

No motions were made in respect of this closed session item.

12. MEETING ADJOURNMENT

Motion 13

Motion by Councillor Ryan Howlett at 8:51 pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting adjourned.

Minutes signed by:



Mayor
Laurie Miller



A/CAO
Jacquie Molyneux