

Town of Bowden - Regular Council Meeting
AGENDA

A Regular Council Meeting of the Town of Bowden
to be held in Council Chambers, at 2101 – 20 Avenue, Bowden,
on **Monday 25 March 2024, at 7:00pm.**

- | | |
|--|---|
| 1. CALL TO ORDER | |
| 2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA | |
| 3. ADOPTION OF PREVIOUS MINUTES
March 11, 2024, Regular Council Meeting. | Pages
2 - 5 |
| 4. PUBLIC HEARING
None scheduled. | |
| 5. DELEGATION
None scheduled. | |
| 6. BUSINESS ARISING FROM PREVIOUS MINUTES
6.a Bowden Hotel.
6.b Key Dates. | 6 - 7 |
| 7. BYLAWS & POLICIES
No agenda item submitted. | |
| 8. NEW BUSINESS
8.a Economic Development.
8.b Alberta Policing - News Releases. | 8
9 - 12 |
| 9. FINANCIAL
No agenda item submitted. | |
| 10. CORRESPONDENCE
There are no items of correspondence. | |
| 11. REPORTS
11.a CAO's report.
11.b Council Committee Reports.
11.c Society & Other Reports. | 13
14
15
16 - 27 |
| 12. MEETING ADJOURNMENT | |



000002

**Town of Bowden – Regular Council Meeting
held on Monday 11 March 2024
at Town of Bowden Council Chambers.**

MINUTES (unapproved)

1. CALL TO ORDER

Mayor Robb Stuart called the meeting to order at 7:00pm.

PRESENT	Mayor	Robb Stuart	(Chair)
	Councillor	Paul Webb	
	Councillor	Deb Coombes	
	Councillor	Randy Brown	
	Councillor	Wayne Milaney	
	Councillor	Marie Flowers	

ABSENT	Councillor	Sandy Gamble
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ADMINISTRATION	CAO	Rudy Friesen
	Recorder	Arno Glover

Mayor Robb Stuart made a request to Council for consent to read out a statement.

Council agreed to the request. The statement made is recorded as follows:

"I have not seen but I have heard about the many comments that have been put on Facebook after the March 7th, Municipal Planning Commission meeting. These comments are completely false. Facebook gives people the ability to say anything they want without any validity or accountability, and I do not worry about any comments that are made by this method".

2. ADDITIONS / DELETIONS TO THE AGENDA & ADOPTION OF THE AGENDA

Motion 2.a

Moved by Councillor Randy Brown that Council adopts the agenda as presented.

MOTION CARRIED UNANIMOUSLY

3. ADOPTION OF PREVIOUS MINUTES

Motion 3.a.

Moved by Councillor Wayne Milaney that Council adopts the minutes as presented for the Regular Council Meeting of February 26, 2024.

MOTION CARRIED UNANIMOUSLY

4. PUBLIC HEARING

There were no public hearings.

5. DELEGATION

There were no delegations.

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6. BUSINESS ARISING FROM PREVIOUS MINUTES

Agenda item 6.a Bowden Hotel

There was no further update on the Bowden Hotel.

Agenda item 6.b Key Dates

Administration provided Council with forthcoming key dates.

7. BYLAWS & POLICIES

Agenda item 7.a Rates, Fees, Charges & Penalties Bylaw 01 / 2024

Rates, Fees, Charges & Penalties Bylaw 01 / 2024 received first reading of Council during the Regular Council Meeting of 26 February 2024.

During this meeting Council requested that Administration make further changes to the bylaw, and that these be submitted to Council for further review and deliberation.

Administration submitted to Council an amended Rates, Fees, Charges & Penalties Bylaw as a Request for Decision.

The amended bylaw was passed by Council after receiving review and deliberation.

Motion 7.a moved by Councillor Paul Webb that Council give second reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2024.

MOTION CARRIED UNANIMOUSLY

Motion 7.b moved by Councillor Randy Brown that Council give third and final reading to Rates, Fees, Charges & Penalties Bylaw 01 / 2024 and is adopted accordingly and made effective once duly signed.

MOTION CARRIED UNANIMOUSLY

Agenda item 7.b Asset Management Policy 01 / 2024

Administration submitted to Council Asset Management Policy 01/ 2024 as a Request for Decision.

This policy supersedes Asset Management Policy 02 / 2023.

This policy document is updated as a process of continuous review and assessment.

Motion 7.c moved by Councillor Randy Brown that Council accepts Asset Management Policy 01 / 2024 as presented.

MOTION CARRIED UNANIMOUSLY

8. NEW BUSINESS

Agenda item 8.a Municipal Policing Priorities

In correspondence dated February 22, 2024, received from S/Sgt Warren Wright (Olds RCMP Detachment Commander) Council were requested to confirm the policing priorities for 2024 / 2025.

Council reviewed and discussed the options available.

Council requested that there be no special attention or focus on "youth" as a subset of the traffic safety priority.

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Motion 8.a

Moved by Councillor Marie Flowers that Council set the policing priorities for 2024 / 2025 as follows:

- 1 Police Visibility
- 2 Crime Reduction
- 3 Traffic Safety

MOTION CARRIED UNANIMOUSLY

9. FINANCIAL

There was no agenda item for financial.

10. CORRESPONDENCE

There were no items of correspondence.

11. REPORTS**Agenda item 11.a CAO's Report**

CAO Rudy Friesen provided Council with an overview of the items included within the CAO's report.

Agenda item 11.b Council Committee Reports

There were no Council Committee Reports.

Agenda item 11.c Society & Other Reports

Reynolds Mirth Richards & Farmer Municipal Law Seminar (February 23, 2024).

Bowden Grandview School (meeting of February 27, 2024).

Bowden Friendship Club (meeting of February 22, 2024).

Expanding Horizons Society (meeting of January 29, 2024).

Motion 11.a

Moved by Councillor Deb Coombes that Council accepts all the submitted reports as information.

MOTION CARRIED UNANIMOUSLY

Mayor Robb Stuart called for a brief recess at 7:41p.m.

Mayor Robb Stuart called the meeting back to order at 7:48p.m.

12. CLOSED SESSION OF COUNCIL ("in camera")**Agenda item 12.a Legal Matter (confidential)**

Section 197(4) of the MGA applies: Exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 (as amended over time) on the basis of: Section 27 "is deemed to be privileged information".

Motion 12.a.

Moved by Councillor Paul Webb at 7:48pm that Council moves to an "in-camera" session.

MOTION CARRIED UNANIMOUSLY

Motion 12.b.

Moved by Councillor Deb Coombes at 8:20pm that Council return to an "open meeting" of Council.

MOTION CARRIED UNANIMOUSLY

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There was no motion made on agenda item 12.a.

13. MEETING ADJOURNMENT

Motion 13.a

Moved by Councillor Marie Flowers at 8:21pm to adjourn the meeting.

MOTION CARRIED UNANIMOUSLY

Meeting Adjourned

Minutes signed by:

**Mayor
Robb Stuart**

**CAO
Rudy Friesen**

Regular Council Meeting: March 25, 2024.	Agenda Item: 6.a / 6.b
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information	Attachment(s):

Matters arising from past minutes are provided below – updates are highlighted in **red**.

Content:

6.a Bowden Hotel

There is no further update on the Bowden Hotel at this time.

6.b Key Dates *(for information only)*

March 29	Good Friday (Administration Office Closed)
April 1	Easter Monday (Administration Office Closed)
April 8	Regular Council Meeting
April 22	Regular Council Meeting
April 25	18th Annual Mayor's Prayer Meeting

Mayor

From: Mayor Prayer <mayorprayer-gmail.com@shared1.ccsend.com>
Sent: March 4, 2024 5:39 PM
To: bowdenmayor@gmail.com
Subject: 18th Annual Mayor's Prayer Breakfast - Attn: New Venue this Year

18th Annual Mayor's Prayer Breakfast

Success Builders invites you to join us, Thursday, April 25, 2024 for a great breakfast, a time of prayer and to support and encourage the leaders of Central Alberta.

Attention: New Venue this year!!
The event will be held at Pidherney Centre
4725 - 43st Red Deer
Doors open at 6:15am

Preferred seating from March 4-21 for a table of 8 only
(Table of 8 is \$340)

Individual tickets are \$45 each

Tickets can be purchased online at www.eventbrite.com

For more information please visit our website at www.mayorsprayer.com

Buy Your Tickets Here



Home Church | 37557 Hwy 2A, Red Deer County, T4E 1S2 Canada

[Unsubscribe bowdenmayor@gmail.com](mailto:bowdenmayor@gmail.com)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by mayorprayer@gmail.com

Regular Council Meeting: March 25, 2024.	Agenda Item: 8.a (i) (ii) (iii)
Prepared by: Arno Glover	Approved By: CAO
Report Type: RFD	Attachment(s):

8.a Economic Development

Introduction

The minutes of the Organizational Meeting of Council of October 24, 2022, state:

*"Council after review and discussion agreed to dissolve: **The Economic Development Committee**, In future:*

- policy or strategic matters will become a function of Council as a Whole,*
- operational programs and initiatives are the responsibility of Administration".*

Administration submits the following 3 items of economic development to Council for consideration.

(i) Land Annexation

Council / Administration to debrief and discuss the Land Annexation proposal following the Open House presentations and discussions held on March 14, 2024.

Suggested Motion

Motion by Councillor _____ that Council / Administration

(ii) Regional Economic and Workforce Development Strategy

CAO Rudy Friesen will provide Council with an overview of the Business Retention Expansion and Workforce Development (BREWD) project this being phase 1 of the Next Generation Economy Initiative (NGAI) proposed by the Town of Olds.

Suggested Motion

Motion by Councillor _____ that Council / Administration

(iii) Red Deer County / VALO Networks Fibre Optics Project

Council / CAO to discuss and if required prepare a plan of action with regard to the fibre optic network project.

Examples of items for discussion may include the following:

- internet service provider (ISP),
- cost & funding sources (for installation of fibre optic cables to properties),
- support from Red Deer County,
- project management / resources,
- communication (to Town residents & businesses),
- timescales.

Suggested Motion

Motion by Councillor _____ that Council / Administration

Regular Council Meeting: March 25, 2024.	Agenda Item: 8.b
Prepared by: Arno Glover	Approved By: CAO
Report Type: RFD	Attachment(s): 1 Alberta Police Agency Press Reports x2

8.b Alberta Policing - News Release

Administration has provided Council with press release information relating the Provincial Government's announcement of an Alberta Police Agency.

Suggested Motion

Motion by Councillor _____ that Council accepts the news items as information.

Arno Glover

From: CAO
Sent: March 13, 2024 3:19 PM
To: Arno Glover
Subject: Fwd: Alberta Policing News Release, Mar 13, 2024

For Council package.

Thanks.

Rudy Friesen
CAO
Town of Bowden

Begin forwarded message:

From: "Wright, Warren (RCMP/GRC)" <Warren.Wright@rcmp-grc.gc.ca>
Date: March 13, 2024 at 3:07:02 PM MDT
To: CAO <cao@bowden.ca>
Subject: FW: Alberta Policing News Release, Mar 13, 2024

Keeping Alberta families and communities safe

March 13, 2024 [Media inquiries](#)

Alberta's government is introducing legislation that will enable the creation of an independent police agency.

Public safety and policing needs have evolved in the province and sheriffs play a vital role in working with police to support safer communities. If passed, the *Public Safety Statutes Amendment Act, 2024* would update current policing legislation to establish a new organization that would work alongside police services across the province. Officers in the new agency would take on responsibility for police-like functions currently carried out by the Alberta Sheriffs.

These changes will improve the government's ability to respond to communities' requests for additional law enforcement support through a new agency that can operate seamlessly alongside local police in the policing environment. The new agency would be operationally independent from the government, as all Alberta's police services are now.

"These changes are part of a broader paradigm shift that reimagines police as an extension of the community rather than as an arm of the state. Having a new police agency perform these functions

under the legal framework of policing legislation will ensure they're carried out with the transparency, accountability and independence which Albertans should expect from law enforcement."

Mike Ellis, Minister of Public Safety and Emergency Services

The proposed amendments would underpin the government's ongoing work to strengthen the current policing model. The new, independent police agency will have the authority and jurisdiction to support the Royal Canadian Mounted Police (RCMP), municipal police services and First Nations police services in Alberta.

This work builds on previous work done by the province to expand the role of the Alberta Sheriffs to increase public safety. The new agency would follow best practices, which include being subject to a civilian oversight board to increase public confidence and accountability. This board would have a role similar to local police commissions, which provide independent civilian oversight of municipal and First Nations police services in Alberta.

The creation of a provincial agency that can perform specialized law enforcement functions will enable police services across the province to spend more of their time focused on core operations and frontline duties.

Quick facts

1. Alberta Sheriffs expanded duties include fugitive apprehension, surveillance and Rural Alberta Provincial Integrated Defence (RAPID) Response, which gave the Sheriff Highway Patrol added authority to investigate impaired driving and other criminal offences in July 2021.

Related information

1. [Alberta Sheriffs](#)
2. [Keeping Alberta families and communities safe](#)

Related news

1. [Locking down repeat offenders](#) (March 13, 2024)
2. [Sheriffs boost highway safety in 2023](#) (January 19, 2024)
3. [Fighting rural crime](#) (March 24, 2023)
4. [Province deploys sheriffs in Calgary's inner city](#) (February 14, 2023)
5. [Province deploys sheriffs to downtown Edmonton](#) (February 1, 2023)

Multimedia

1. [Watch the news conference](#)

New police agency call brings confusion, anger

By Johnnie Bachusky, MVP Staff

INNISFAIL – The detachment commander of Innisfail RCMP says he has no idea how a new independent provincial police force will work in his jurisdiction.

In fact, Innisfail RCMP Staff Sgt. Ian Ihme agreed he was caught off guard by the surprise announcement on March 13 by Mike Ellis, provincial public safety minister, that the Alberta government had introduced the Public Safety Statutes Amendment Act, 2024 to create a new Alberta police agency that would take on the duties now being handled by Alberta Sheriffs.

"I'm not really sure what the government is doing," said Ihme, adding no notice was given to his office about the creation of a new provincial police agency. "It seems like they're laying the framework for a new police agency but then in the same breath they're also saying it's not to replace current police agencies."

Ihme said provincial sheriffs worked out of the Innisfail detachment until about 18 months ago. He said local Mounties worked well with them.

"We had a good group of sheriffs that

we worked with all the time. They were highway patrol sheriffs, and they were integrated with our traffic services, and they worked out of our detachment," said Ihme. "And then the provincial government wanted the sheriffs out of the RCMP buildings, so they got moved."

"We worked really well with them. They were good fellows," he added. "It sounds like even the sheriffs were unaware of this announcement."

The province said the plan is to have the new independent police agency working with and supporting the RCMP, municipal police services, and First Nations police services in Alberta.

"I just don't know how that works. I don't understand how multiple layers of police bureaucracy helps anything," said Ihme. "My gut feeling, I guess, is that this is just them making steps of preparations for a provincial police service."

"This is kind of like an announcement with not a lot of substance to it," he added. "It was like 'yes, we're creating a police agency', but there's no details of what they're going to do or what they are, or anything like that."

Meanwhile, both the National Police Federation (NPF), which represents



Innisfail RCMP Staff Sgt. Ian Ihme said he's not "really sure" what the provincial government "is doing" with its announcement last week that a new independent provincial police agency is being created to take on the duties now being handled by Alberta Sheriffs..

Johnnie Bachusky/MVP Staff

20,000 RCMP members, and the Alberta Union of Provincial Employees (AUPE), which represents Alberta Sheriffs, were upset with last week's announcement.

"Proposed changes to policing in

Alberta have been deeply unpopular with Alberta residents and today's announcement appears to be yet another attempt to force an unwanted and expensive policing change on taxpayers," said Brian Sauvé, NPF president.

"For several years, our members in Alberta have been caught in the middle of a highly politicized debate on policing. Rather than legislation, bureaucracy and more government spending to explore alternative policing services, it's time to invest in the highly trained, professional provincial policing service accountable to Albertans: the Alberta RCMP."

Bobby-Joe Borodey, vice-president of the AUPE, said the union should have been consulted before the announcement was made on March 13.

"Sheriffs want to know that their rights will be protected and that they will be properly supported in their duties," said Borodey. "All of our law-enforcement members are passionate about their work and keeping Albertans safe."

"They deserve to be treated with respect - and that means they need to be given reassurances."



NOTICE OF PUBLIC HEARING REGARDING PROPOSED AMENDMENTS TO THE DODD'S LAKE OUTLINE PLAN

The Dodd's Lake Outline Plan is proposed to be amended by: (1) Changing text in Clause 3.4.3, (2) Amending Table 1 – Land Use Statistics, and (3) Amending Figure 3 – LAND USE CONCEPT MAP by changing the land use designation of property legally described as Plan S, Block A and civically described as 5052 – 59th Avenue from **RESIDENTIAL SINGLE FAMILY DISTRICT (R-1B)** to **RESIDENTIAL MULTI-FAMILY DISTRICT (R-3)**.

This amendment is being proposed to accommodate development within the subject property. More specific changes can be found within the plan.

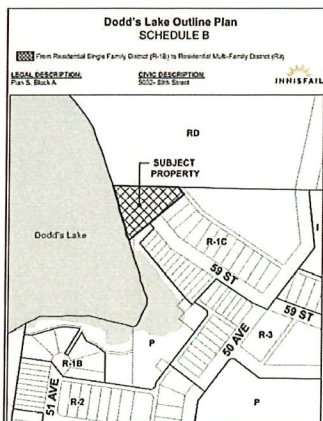
A copy of plan amendments may be seen during regular hours (8:30 am to 4:30 pm) Monday through Friday at the Town Office, 4943 – 53 Street, Innisfail, Alberta. A copy of the outline plan is also available on the Town website at <https://www.innisfail.ca/public-notices>.

A Public Hearing regarding the proposed amendments will be held on **Monday, March 25, 2024, at 3:00 pm in the Council Chambers at the Town Office at 4943-53rd Street, Innisfail, Alberta.**

The style of the hearing will be informal and persons wishing to speak will be requested to state their name and address for the record upon being recognized by the Chair. The council will hear submissions made in person or by an agent of any person who claims to be affected by the proposed resolution.

Any person wishing to submit written comments on these amendments may do so by mailing or emailing them to the person listed below. Written comments about these amendments received prior to 4:00 pm on March 18, 2024, will be included in the staff report to council. Comments received after this date will be read at the public hearing. Persons may make oral presentations at the public hearing as well; regardless of whether they provide written comments. Further information on these proposed bylaws may be obtained by contacting:

Gordon Shaw RPP MCIP
Manager of Community Development
Services
Town of Innisfail
4943 – 53 Street
Innisfail AB T4G 1A1
Phone: (403) 227-3376 ext 239
Fax (403) 227-4045
Email: gordon.shaw@innisfail.ca



NOTICE OF PUBLIC HEARING REGARDING PROPOSED BYLAW NO. 1470-A80 TO AMEND THE LAND USE BYLAW

Bylaw No. 1470-A80 proposes to amend Bylaw No. 1470 being the Land Use Bylaw by changing the land use zoning of a property legally described as Plan S, Block A and civically described as 5052 – 59th Street from **RESIDENTIAL SINGLE FAMILY DISTRICT (R-1B)** to **RESIDENTIAL MULTI-FAMILY DISTRICT (R-3)** as shown in the hatched area in the sketch.

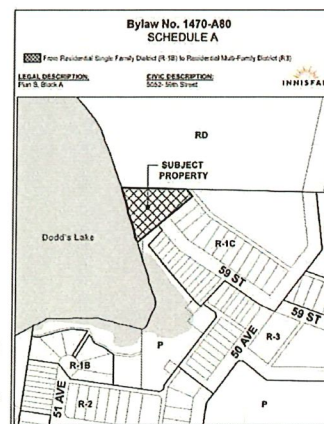
A copy of the proposed bylaw and related documents may be seen during regular hours (8:30 am to 4:30 pm Monday through Friday) at the Town Office, 4943 – 53 Street. To view a copy of the proposed bylaw on the website, please access the following link: <http://www.innisfail.ca/public-notices>.

A Public Hearing regarding the proposed bylaw will be held on **Monday, March 25, 2024, at 3:00 pm in the Council Chambers of the Town Office at 4943 – 53 Street, Innisfail, AB.** Anyone wishing to submit

written comments on these bylaws may do so by mailing or emailing them to the person listed below. Written comments received prior to 4:00 pm on March 18, 2024, will be included in the staff report to council. Comments received after this date will be read at the public hearing. Oral presentations may be made at the council meeting; regardless of whether a person has provided written comments. The style of the hearing will be informal and persons wishing to speak will be requested to state their name and address for the record upon being recognized by the Chair.

Further information on these proposed bylaws may be obtained by contacting:

Gordon Shaw RPP MCIP
Manager of Community Development Services
Town of Innisfail
4943 – 53 Street
Innisfail AB T4G 1A1
Phone: (403) 227-3376 ext 239
Fax (403) 227-4045
Email: gordon.shaw@innisfail.ca



Regular Council Meeting: March 25, 2024.	Agenda Item: 11.a / 11.b / 11.c
Prepared by: Arno Glover	Approved By: CAO
Report Type: Information	Attachment(s): As per content

Content:

11

a. CAO's Report
Recommended Motion:

Motion by Councillor _____ that Council accepts the submitted CAO report as information.

b. Council Committee Reports

- i. Bowden Public Library (meeting of March 6, 2024).
(report submitted by Councillor Deb Coombes)

c. Society & Other Reports

- i. Bowden Grandview School (meeting of March 19, 2024).
(report submitted by Councillor Deb Coombes)
- ii. Parkland Regional Library System Board (meeting of February 22, 2024).
(report submitted by Councillor Deb Coombes)

The following report is provided under separate cover (confidential)

An exception to disclose under Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, RSA2000, Chapter F-25 applies on the basis of: Section 27 "deemed to be privileged information".

- iii. Expanding Horizons Society (meeting of March 18, 2024).
(report submitted by Councillor Marie Flowers)

Note:

All meeting minutes submitted should be assumed to be "unapproved".

Recommended Motion:

Motion by Councillor _____ that Council accepts the submitted Society & Other reports as information.

Regular Council Meeting: March 25, 2024.	Agenda Item: 11.a
Prepared by: Rudy Friesen	Approved By: n/a
Report Type: Information	Attachment(s):

1 AB Muni's Spring Leadership Caucus

Mayor Robb Stuart and I attended the Spring AB Muni's Leaders Conference, March 14, 15 in Edmonton.

A number of interesting workshops were presented.

Alberta Environment and Protected Areas provided interactive conversation about the potential for drought in Alberta. A panel of legal and communications experts provided an important look at fostering respect in polarizing communities, highlighted by the value of clear communication and the importance of a strong procedural bylaw.

There was a strong governmental presence as well, with a ministerial panel including Ministers McIver, Horner, Dreeshen, Schulz and Neudorf, to name a few, along with an address from Premier Smith.

An association led roundtable wrapped up the sessions with members highlighting the importance of more infrastructure support from the province.

2 Fibre Optic Preparations

You may have seen the numerous surveyor stakes throughout the town, specifically along Highway 2A. These markers have been placed as a part of the work of Valo Networks. Valo Networks is the company tasked with placing fibre optic line as a part of the County's multi year plan to provide fibre to its residents. As we heard during the development application process for the Communications Tower in Bowden, our region of the County is a part of this phase of the initiative.

As of the writing of this report, I have not had any indication as to when this work will be occurring through town.

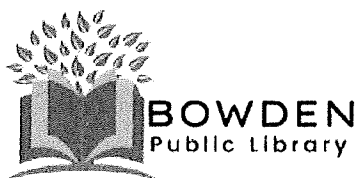
3 Wildfire Season

Due to drier conditions in the province the Alberta wildfire season has started earlier than usual. The season usually runs from March 1st to October 31, but was launched February 20th of this year.

Emergency agencies have already been distributing a call for deployment interest among the province's first responders, including those affiliated with Red Deer County Protective Services. Last year, Bowden deployed Jason Sahli to provide support to the Brazeau County Fire near Drayton Valley.

At our first meeting of the newly inked Regional Emergency Management Agency meeting last month, we heard a presentation from a representative of the Alberta Emergency Management Agency. They are indicating a growing concern with what was referred to as deployment burn-out.

The increase in wildfires in recent years has increased the call for additional resources, which has put additional strain on protective services personnel.



Bowden Public Library
Meeting Minutes

Date: March 6, 2024

Attendees: Shawna MacDonald, Caroline Furman, Justina Klassen-Fehr, Marietta Tuckwell, Deb Coombes, Randy Brown, Julie Hamblin (Librarian)

Regrets: Tina Von Hatten,

	Item	Description	Action		Motion	Decision
1	Call to Order	6:31 PM			Shawna MacDonald called the meeting to order	Carried
2	Adoption of Agenda				Randy moved to adopt as amended. carried	Carried
3	Adoption of Previous Minutes		Tabled bottle depot discussion fo next meeting		Shawna moved to accept	Carried
4	Old Business	New Plan of Service (2024)	Discussion points:-do up as a brochure? -outdoor space, extra hours, kids' book club and events	Using Tina's notes, Board reviews on our own and comes back next meeting with ideas to be worked through	Shawna moved to table for next meeting	
		Review of Financial Statement	No concerns		Deb moved to accept, Caroline 2nd	Carried
5	New Business	Lion's Club meeting	They asked a rep to be at their March 7 meeting to present our request	Board designated Julie to attend		
6	Next Meeting	April 10, at 6:30 pm				
7	Motion to Adjourn				Shawna moved to adjourn at 7:11	Carried

March 19, 2024

BGS School Council email address is: bgsCouncil@gmail.com <u>Google Meet Link</u>	
Present: Jade Prefontaine, Jen Wood, Alahna Hunter, Brittany Houchin, Lindsay Taylor, Deb Coombes, Karen Hronek, Linda Wagers, Dawn Weststrate, Jeff Thompson Regrets: Carla Sparks	
Agenda Additions:	
Old Business:	
New Business:	Please remember that if you have individual questions or concerns please bring these directly to Jeff and Dawn at the school. This is a general forum for information sharing and idea creation.
BGS Admin:	<u>BGS Upcoming Events</u> March 25 - 28 Grade 6 Garage Sale at noon. March 26 & 27 Student/Parent/Teacher Interviews. March 27 Life Skills Easter Bake Sale at noon. March 28 Cakewalk. April 4 Elementary Talent Show. April 11 Quest Theatre Performance. April 24 Volunteer Appreciation Lunch at the BGS Library.

000016

	<p><u>Admin Report</u></p> <ol style="list-style-type: none"> 1. Tanisha Oakley - New Finance Administrative Assistant Paige Harvey has moved to Didsbury High School. Welcome to Tanisha. She will be assisting FOG to stay organized as well. 2. Bowden Grandview School new principal - process. Jeff has accepted a role as Principal of People Services at the Division office. New Principal will be hired. 3. CESD Spring Surveys <ol style="list-style-type: none"> a. Parent emails sent out last week for input. b. Helps aid decision making for next school year. c. Please complete and share with other families. d. Students get to take a survey as well so they have input. 4. Horizon Leadership Conference for Student Council - March 15 Hilary Adimuik took a group of kids to Olds High School for keynote and leadership seminars. Thank you Hilary and Annika. 5. Career work <ol style="list-style-type: none"> a. SAIT, Lakeland, Olds College b. Olds College Discovery Days - Campus Tour & demonstrations. c. BGS grade 9 presentations. d. One to One career counseling. e. Red Deer Polytech - Career Expo. f. Boots on the Ground - Calgary/Edmonton (U of A & Grant Mc Ewan) 6. Parent/Student/Teacher Interviews March 26 and 27 7. BGS 2024-2025 Budget - RAWG Meeting March 27 8. Volunteer Luncheon - April 24 @ 12:00 9. Sports- Basketball a wrap, thank you to Parent Volunteers, Thank you to Jennifer Wood for coaching Jr. Girls. Thanks to Derek Campbell for coaching Sr. Girls. Thanks to Dwayne Brown for coaching Jr. Boys. Next is Badminton. 10. Resource Allocation Working Group- Planning for staff and fiscal year for 2024/25 school year.
Parent Questions:	No parent questions at this time.
Town of	Councillor Deb Coombs - No new report for the Town of Bowden.

Bowden:	
FOG:	<p>FOG - Will be planning its meeting date soon to organize spring fundraisers.</p> <p>Cakewalk - Advertising started for March 28th afternoon. Asking parents for donations of baked goods or sweets for the event. Donations due by noon.</p> <p>This year we are also asking each student to bring a Toonie to fundraise for the Mustard Seed. The Mustard Seed provides brown bag lunches as no cost to BGS students who may not have a healthy lunch otherwise. Approximately 10 lunches 2X a week. Students are identified by staff and made aware of lunch opportunities.</p> <p>Last year was a huge event with a ton of donations.</p>
Parents Matters group	No new meeting or update for Parents Matter. Next meeting is April 24.
CESD Trustee Report	<p>Trustee Report for March 2024</p> <p>*CESD Board members attended the ARES (Alberta Rural Education Symposium) held in Edmonton.</p> <p>Again it was an opportunity to be able to discuss current issues rural school boards have in common. A couple of main concerns are teacher retention and transportation.</p> <p>We are all being hit hard with the rising costs of keeping our buses out on their routes. Discussion has centered around what can be done to perhaps reduce costs, ie gas.</p> <p>Some ideas: could we change to dyed fuel, could we have the carbon tax removed....</p> <p>Other suggestions?</p> <p>We had a very informative meeting the first evening with the Education Minister and many things were discussed.</p> <p>Cadmus Delorme, former chief (Cowessess First Nation) talked about reconciliation and where we have come - talked about current issues.</p>

	<p>There was also a presentation from an agricultural school (Altario) that simply started with a steer and how the school has grown to a number of different animals and now is looking at embryos with cattle to find the best breed that emits the least amount of carbon dioxide/methane. Now expanding into the production of fodder! 1000sq feet make enough food equivalent to multiple acres of farmland.</p> <p>*Student Panel and discussion of pros and cons of rural schools: class sizes/option (CTS) opportunities/distance to colleges, etc.</p> <p>* Penhold Waskasoo Middle School has now started with the building! → <u>next school project will be</u> New Grade 10-12 high school in Sylvan Lake</p> <p>*Transportation - we are going to be continuing with the reduced rates for early registration.</p> <p>*ASCA - we have two parent reps from SVS attending... the Board has now made a decision on how to support parents attending this conference in the future- the Board will have an annual budget for up to \$12000 and will look at having new participants as well as some that have attended previously to allow for smooth transition.</p> <p>*Just as an observation, CESD has incredible connections with both Olds College and RDP. Some neighboring school divisions are far behind where Chinook's Edge currently is and do not provide as many opportunities. CESD also has the privilege of being in close proximity to both post secondary institutions.</p>
<p>FCSS Report:</p>	<p>1. Y.E.S. and FCSS have been running "March Madness" Mondays after school with the Grade 3 & 4 students. Projects so far have included: Hand Bugs, Pot Of Gold with rainbow chains, and yesterday we painted Spring Flowers on canvas to give to someone we would give a real flower to. Next week will be an Easter Theme craft TBD. Ireland and I will be meeting right away to plan April to June and potential summer programs.</p>

2. CVITP (**Community Volunteer Income Tax Program**) first clinic Friday, March 22 at the Olde Library Community Centre from 10-3. Appointment required. STUDENTS, Seniors & Low income. Basic forms Income Tax preparation at no cost. April 6 & 20 still have plenty of space.
3. FCSS will be partnering with the Grade 6 class next week for its **Garage Sale Fundraiser for Camp Harmattan**. FCSS will make and sell Cotton Candy & Popcorn. All proceeds go to the class. March 25 - 28.
4. FOG/Parent Council will be hosting the "**Cake Walk**" on March 28, FCSS will be there to help set up and support the activities.
5. "**Family & Community Games Night**" continues to gain popularity, and snacks are sponsored locally. Every Tuesday night at the Bowden Event Centre from 6:30 - 8:30 p.m. Thank you to Dawn Zimmermann for initiating and being a thoughtful, inclusive host. Everyone is welcome. Contact Dawn at family.zimmermanns@gmail.com for info.
6. Bowden Expanding Horizons & FCSS are partnering once again to offer "**Retro BINGO**" at 7pm March 28th at the Patterson Community Centre. Fun prizes only, Ages 10+.
7. "**Storytime & Craft**" is being held at the Bowden Public Library most no-school Fridays each month from 2-3:30 p.m. Ages 4 - 12. Thank you Melissa Braun for hosting, reading & crafting. Next dates are April 19 & May 3. Contact the Library for more information.
8. BGC Olds & Area & Bowden FCSS have partnered to offer the "**Home Alone Course**" April 19th at the Olde Library Community Centre for youth 10-13 years. \$25 per child, contact stephbgcolds@gmail.com to register.
9. "**Denim & Diamonds**" Volunteer Celebration Supper Wednesday, April 24 at the Paterson Community Centre. Hosted by Bowden FCSS. Doors open at 5:30, Welcome at 6:00 p.m. Wear your favorite jeans! The Grandview Grad Class will be given an honorarium to set up the tables and decorations for the event.



PRLS Board Meeting Minutes

February 22, 2024

The regular meeting of the Parkland Regional Library System Board was called to order at 9:29 a.m. on Thursday February 22, 2024 in the Small Board Room, Lacombe.

Present: Barb Gilliat, Gord Lawlor, Ray Reckseidler

Present via Zoom: Alison Barker-Jevne, Jul Bissell, Doug Booker, Jaime Coston, Edna Coulter, Teresa Cunningham, Todd Dalke, Cal David, Dana Depalme, Jeff Eckstrand, Sarah Fahey, Richard Forsberg, Elaine Fossen, Dwayne Fulton, Barbara Gibson, Kathy Hall, Pam Hansen, Stephen Levy, Bryce Liddle, Julie Maplethorpe, Ricci Matthews, Joy-Anne Murphy, Jackie Northey, Jacquie Palm-Fraser, Jas Payne, Leonard Phillips, Diane Roth, Deb Smith, Les Stulberg, Carlene Wetthuhn, Shannon Wilcox, Bill Windsor, Janice Wing

With Regrets: Twyla Hale, Marc Mousseau, Bill Rock

Absent: Deb Coombes, Doug Francoeur, Michael Hildebrandt, Cody Hillmer, Dana Kreil, Darryl Motley, Jordon Northcott, Shawn Peach, Sandy Shipton, Harvey Walsh, Patricia Young

Visitors: Margaret Law

Staff: Hailey Halberg, Kara Hamilton, Andrea Newland, Ron Sheppard, Tim Spark, Donna Williams

Call to Order

Meeting called to order at 9:29 a.m. by Barb Gilliat.

As part of PRLS' legislative compliance procedures, board members who send regrets are excused at the beginning of each meeting.

Motion by Stephen Levy to excuse Twyla Hale, Marc Mousseau, and Bill Rock from attendance at the board meeting on February 22, 2024 and remain a member of the Parkland Board in good standing.

CARRIED
PRLS 01/2024

1.1 Agenda

1.1.2 Adoption of the Agenda

Gilliat asked if there were any additions or deletions to the agenda. There were none.



Motion by Ray Reckseidler to accept the agenda as presented.

CARRIED

PRLS 02/2024

1.2. Approval of Minutes

Gilliat asked if there were any amendments to the November 16, 2023 minutes. There was a correction to the minutes on the bottom of page 8 of the package. It referred to the 2021 budget, it should read the 2024 budget.

Motion by Jackie Northey to approve the minutes of the November 16, 2023 meeting as amended.

CARRIED

PRLS 03/2024

1.3. Business arising from the minutes of the November 16, 2023 meeting

Gilliat asked if there was any business arising from the minutes. There was none.

2. Business Arising from the Consent Agenda

Gilliat asked if there was any business arising from the consent agenda.

Motion by Len Phillips to approve the consent agenda as presented.

CARRIED

PRLS 04/2024

3. Board Orientation by Dr. Margaret Law

Gilliat turned the meeting over to Law.

Ricci Matthews entered the meeting at 9:57 a.m.

Law spoke of the importance of the board member's role to the organization, and the importance of acting in the best interest of Parkland when acting as a Parkland board member. She also reviewed the Libraries Act and Regulations, and what they say about the roles and responsibilities of board members. She used a PowerPoint which will be emailed to board members after the meeting.

4.1 Request to Amend the Parkland Master Agreement – Population Invoicing

Diane Roth left the meeting at 10:25 a.m.

Sheppard introduced the issue. Since 2021, board members have debated which population figures should be used by Parkland for invoicing municipalities. For this to happen, it would require a change of clause 8.3 of Parkland's membership agreement. According to clause 17, to change the agreement, it would require that the amendment be passed by the board after



which it be submitted to the member municipalities for approval. Unanimous consent would be necessary for the change to become effective immediately. Otherwise, the amendment would be deemed approved with 13 months' notice if 2/3 of the municipalities representing 2/3 of the population agreed to the amendment.

Jas Payne entered the meeting at 10:43 a.m.

Included in the package was:

- Documents supporting the amendment to the agreement
- Documents supporting leaving the amendment as is
- The legal opinion from May 12, 2022 demonstrating that Parkland's current use of the Population Estimates produced by Alberta Treasury Board and Finance for invoicing municipalities is in compliance to the current wording of the membership agreement.
- A copy of the *Parkland Regional Library Agreement*

It was also brought to the board's attention that the population figures published by Municipal Affairs have been updated very recently, and will continue to be updated annually.

After much discussion, the issue was called to a vote. A zoom poll was initiated and the motion was defeated 14/21.

Motion by Carlene Wetthuhn to amend Clause 8.3 of the PRLS master agreement to "The population of a municipality that is a Party to the Agreement shall be the same population as used for the calculation of the most recent library grants issued by the Public Library Services Branch."

DEFEATED 14/21

PRLS 05/2024

There was some discussion about conducting a major revision of the membership agreement. Staff were instructed to gather information on the cost of revising the agreement, what the process might entail, and what within the agreement might warrant changing. This information is to be brought back to the Executive Committee and provided to the board in May or at a later date.

4.2. 2023 in Review – Approval of the 2023 Annual Report

Les Stulberg left the meeting at 11:07 a.m.

Each year Parkland is required to submit an annual report to the Public Library Services Branch (PLSB) at Municipal Affairs that has been approved by the Parkland board. Sheppard reviewed the Parkland Annual Report.

Motion by Edna Coulter to approve the Parkland Regional Library System's 2024 Public Library Survey and 2023 Annual Report as presented.

CARRIED



PRLS 06/2024

4.3. Approval of the 2023 Outlet Annual Reports

Newland reviewed the Annual reports to the PLSB from Parkland's four outlet libraries, Brownfield Community Library, Nordegg Public Library, Spruce View Community Library and

Water Valley Public Library, for which Parkland is the governing board. Under the Alberta's Libraries Act, the PRLS Board must approve the annual reports for these service points.

Parkland's outlet libraries continue to strive for customer service excellence and provide unique services to the members of their communities.

Motion by Len Phillips to approve the annual reports and plan of service for Brownfield Community Library, Nordegg Public Library, Spruce View Community Library, and Water Valley Public Library as presented.

CARRIED
PRLS 07/2024

4.4. Marketing and Advocacy Committee Report

Lawlor spoke to the Advocacy Committee report, and the importance of advocating for public libraries. Among the items reported on Parkland's Advocacy Committee has set draft goals for 2024. Those goals are:

1. To continue to advocate for a cost-of-living adjustment to provincial operating grants and/or another infusion for increased library funding
2. To continue demonstrating leadership in the formulation of unified advocacy efforts by the seven library systems
3. To continue to focus on advocacy to the system board
4. To continue to help libraries and library boards advocate for themselves at the local level

Other major items deemed to be advocacy priorities include increasing funding for SuperNet bandwidth from the provincial government and helping libraires advocate effectively with their local municipal councils since many libraries are still struggling with insufficient funding.

Motion by Gord Lawlor to receive the Marketing and Advocacy Committee Report for information.

CARRIED
PRLS 08/2024

4.5.1. Director's Report**4.5.2. Library Services Report****4.5.3. I.T. Report****4.5.4. Finance & Operations Report**



Gilliat asked if there were any questions regarding the Director's Report, Library Services Report, I.T. Report, or the Finance & Operations Report. There were none.

Motion by Sarah Fahey to receive the Director's Report, Library Services Report, I.T. Report, and Finance & Operations Report for information.

CARRIED

PRLS 09/2024

4.6. **Parkland Community Update**

Stettler Public Library has a new laser engraver and 3D printer. They will be participating in the Stettler trade show on April 12-14 with the 3D printer making items for children. Also, the Rotary Club of Stettler funded a unit that provides an immersive experience in the library.

Camrose Public Library is holding an event regarding intellectual freedom on February 22, 2024.

The Innisfail Public Library has recently updated their Plan of Service. They will be celebrating their 120th anniversary on April 13th from 11:00 – 2:00.

The Penhold Library distributed two pamphlets explaining how to get started with eResources and their year in review. They spent their TD Summer Reading prize on a baby grand piano and are working on ways to integrate music into their programming.

Carstairs Public Library received a grant that allowed them to purchase two pickup lockers for patrons to pick up library materials outside of library hours.

Todd Brand is giving a free seminar on Parliamentary Procedure in Strathmore on March 9th.

5. **Adjournment**

Motion by Gord Lawlor to adjourn the meeting at 11:30 a.m.

CARRIED

PRLS 10/2024

Chair